



## YEARLY STATUS REPORT - 2023-2024

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Shaheed Rajguru College of Applied Sciences for Women
• Name of the Head of the institution	Prof . (Dr.) Payal Mago
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	011-22623503
• Mobile No:	8800672660
• Registered e-mail	principal@rajguru.du.ac.in
• Alternate e-mail	dr.payalmago@gmail.com
• Address	Shaheed Rajguru College of Applied Sciences for Women, Vasundhara Enclave Delhi-110096
• City/Town	New Delhi
• State/UT	Delhi
• Pin Code	110096
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Constituent College
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Delhi				
• Name of the IQAC Coordinator	Dr. Varsha Mehra				
• Phone No.	9971703464				
• Alternate phone No.	011-22623503				
• Mobile	9971703464				
• IQAC e-mail address	iqac@rajguru.du.ac.in				
• Alternate e-mail address	varsha.mehra@rajguru.du.ac.in				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.rajgurucollege.com/images/pdf/AQAR-2022-23.pdf">https://www.rajgurucollege.com/images/pdf/AQAR-2022-23.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.rajgurucollege.com/Academic_Calendar">https://www.rajgurucollege.com/Academic_Calendar</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.11	2015	15/11/2015	14/11/2020
Cycle 2	A+	3.29	2021	06/12/2021	05/12/2026
<b>6. Date of Establishment of IQAC</b>	11/06/2016				
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shaheed Rajguru College of Applied Sciences for Women	Grant in Aid Salary	Government of NCT of Delhi	2023-24(365)	244434000
Shaheed Rajguru College of Applied Sciences for Women	Grant in Aid to other than Salary	Government of NCT of Delhi	2023-24(365)	12501000
Shaheed Rajguru College of Applied Sciences for Women	Grant in Aid to other (Promotion of sports facilities	Government of NCT of Delhi	2023-24(365)	Nil
Shaheed Rajguru College of Applied Sciences for Women	SERB-Power Grant	Deaprtment of Science and Technology, Govt. of India	2023-24 (9365)	580633
Shaheed Rajguru College of Applied Sciences for Women	ICSSR Grant in Aid for manintenance and develpment for CMRIE	Indian Council of Social Science research New Delhi	2023-24 (365)	30000

<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>8</b>

<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>The college is ranked at an impressive 38th position under the college category in the NIRF ranking 2024.</p>		
<p>A seminar and hands on sessions on "Government e-Marketplace (GeM) Procedures" were organized. During the seminar teaching and para-teaching staff involved in the purchasing on GeM portal are briefed regarding the systematic procedures to be followed during the purchases through direct purchasing and bidding process.</p>		
<p>Center for Mushroom cultivation at SRCASW organized India Mushroom Summit in collaboration with SOL and Milkyway Technologies Ltd. The summit was inaugurated by Secretary, Ministry of Skill development and Entrepreneurship.</p>		
<p>Financial support was given to faculty members to attend various Skill Enhancement based FDPs. These courses enabled the faculty members to upgrade their knowledge and efficiently teach SEC courses introduced in the UGCF syllabus under New Education Policy.</p>		
<p>Departments are motivated to strengthen the networking with the alumni and industries. A comprehensive health check-up camp was organized for students, faculty and staff, to assess their over all well being.</p>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
<p>To develop and execute research mindset, innovation &amp; entrepreneurship amongst students</p>	<p>Centre for Multidisciplinary Research, Innovation &amp; Entrepreneurship is successfully running in the College . A detailed report of CMRIE activities organized during the academic session 2022-23 is available on the college website.</p>
<p>To strengthen the networking with the Institute of eminence and industries.</p>	<p>Departments are motivated to strengthen the networking with the higher education institutes and prominent industries. Various lectures and career counselling sessions were organized by the departments in collaborations with the leading industries of the college. New MOUs with Institute of eminence were forged.</p>
<p>To organize certificate program, summits and workshops under the Skill Development Center (SDC).</p>	<p>Center for Mushroom cultivation at SRCASW organized India Mushroom Summit in collaboration with SOL and Milkyway Technologies Ltd. The summit was inaugurated by Secretary, Ministry of Skill development and Entrepreneurship. Certificate program on Mushroom cultivation technology were organized.</p>
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p>Yes</p>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing Body of Shaheed Rajguru College of Applied sciences for Women	15/01/2025

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2024	15/01/2025

#### 15. Multidisciplinary / interdisciplinary

Shaheed Rajguru College of Applied Sciences for Women is a constituent college of the University of Delhi. The college is unique as it offers a diverse range of educational programs to female students. It offers 14 courses that include basic and applied science courses like Physics, Chemistry, Mathematics, Computer Science, Biomedical Science, Microbiology, Biochemistry, Food Technology, Electronics and Instrumentation; courses on management and financial studies, statistics and Psychology. From the academic year 2022-23, the college adopted the Undergraduate Curriculum Framework-2022 (UGCF-2022), aligned with the National Education Policy (NEP) 2020. This framework reflects a holistic approach to education, developed through extensive consultations with various stakeholders, and aims to integrate multiple entry and exit options, to support students, particularly women, who may face challenges in completing their studies. The college fosters an environment that encourages academic success and self-reliance. The institution offers a multidisciplinary and inclusive education, allowing students to choose from a broad array of subjects for their Generic Elective, Skill Enhancement, and Value Added Courses. The college promotes internships and research opportunities, exemplified by the establishment of the Centre for Multidisciplinary Research, Innovation, and Entrepreneurship (CMRIE). This center is dedicated to fostering a culture of innovation and research, offering support for student projects and entrepreneurial initiatives.

#### 16. Academic bank of credits (ABC):

In accordance with the University of Delhi's guidelines, the college adopts a flexible academic framework that allows for multiple entry and exit options, facilitating a flexible academic progression paced according to the need of the student.. The framework also integrates the Academic Bank of Credits, promoting greater student mobility and

academic flexibility. Students are encouraged to pursue vocational courses in addition to their regular curriculum to enhance their employability. Faculty involvement in the internal assessment process is key, with assignments, group discussions, quizzes, and tests playing an essential role in evaluating student performance. further, to drive innovation and creativity, the Academic bank of credits allows students to pursue projects in Industries and Research Institutions . The students can also opt to take up dissertation work in the four year undergraduate program under the NEP, Government of India. Four year course allows the student to take up higher education degrees like masters program seamlessly across the globe.The academic bank of credits that a student acquires during the course of her stay in the program is recognised in the form of degree accorded .The student can restart from wherever the student may have stopped.

#### **17.Skill development:**

The launch of the Undergraduate Curriculum Framework (UGCF) under the NEP has marked the arrival of the college's second cohort, with the introduction of a diverse range of Skill Enhancement courses in the first two years. These courses cover a broad spectrum of subjects, that are centered around providing a skill set that the student can use to gain employability and hone entrepreneurial skills. The skill development courses allow students to gain practical knowledge which is over and above the curriculum. These courses encourage the students to develop entrepreneurial skills and participate in making the country self reliant in all aspects. The emphasis on skill development will foster a creative and enterprising spirit in the youth of nation. These courses are gaining popularity among the students and have promoted them to be 'job creators' in their respective field. The impetus of skill development alongside a professional degree is pertinent to NEP and its enthusiastic implementation in the college is set to create a marked difference in the quality of students that are not only Industry ready but also create their own enterprise in the future. Additionally, students can choose from Value Added Courses and general elective courses to optimise their skills.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college offers bilingual instruction in English and Hindi to accommodate a diverse student body, with additional courses available in Hindi and Sanskrit. The students are free to choose any designated Indian language to take alongside their degree. This promotes the rich cultural linguistic and literary knowledge among

the students. Additionally, the students can address the local issues, lead businesses and comply with job requirements more easily if equipped with language proficiency. There are programs that aim to preserve our rich heritage of Vedic mathematics, ayurveda, panchkosha and yoga etc. The programs aim to foster appreciation of the Indian Knowledge system and allow the youth to seek benefit from the old traditional knowledge. The integration of traditional Indian knowledge system with modern education may pave way for the student of today to solve problems of tomorrow. The faculty and students undertake trips and excursions in the program to understand and imbibe the essence of traditional values and knowledge. The students are also encouraged to reach out to their local communities to create awareness about the traditional Indian knowledge and encourage people to enunciate the age old recommendations in their everyday lives to enhance their quality of life.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Rooted in the principles of outcome-based education, the curriculum integrates core subjects with generic electives, skill-based courses, value-added programs, and discipline-specific electives. This well-rounded structure promotes holistic student development, upholds fundamental academic values, and highlights the significance of research in shaping future opportunities. The design of the curriculum is centred around equipping the student to actively participate in the latest development frontiers in their respective areas of study. The introduction of a diverse range of courses and programs ensures that the interest of the student of the student shaped alongside the four year study. Based on the outcome of choices a student opts for a career path. This allows the student to make informed choice and seek a career based on the outcome of the courses taken in the four year undergraduate program. Outcome based education is perceived as optimal for growth and development of students since it helps in shaping up the overall personality and interests of the student. The four year program offers diversified portfolio to the student . The student may opt for research oriented or entrepreneurial or job oriented career path based on the outcomes of her choices.

#### **20.Distance education/online education:**

The college is a constituent college of University of Delhi offering full time regular undergraduate programs. The college is not an institute of distant/online education. However the sprawling college campus is utilized additionally for some School of Open Learning (SOL, UOD) and IGNOU courses and examinations. Most classrooms are equipped with information technology tools to enhance

learning outcomes, complemented by various software applications that support practical class delivery. The college awaits guidelines from the University of Delhi to incorporate blended learning and distance education, aiming to further enrich the educational experience. The post covid era is one where we can appreciate the value of distance education and learning. The lecture rooms are equipped to handle online classes in case of emergency situations. Sometimes due to paucity of time, many invited lectures are organised online so that the students are not bereft of knowledge if the invited speaker cannot deliver the talk offline. Also, proper infrastructure exists in the college for organising meetings, courses or seminars online or in hybrid mode depending on convenience of those involved.

### Extended Profile

#### 1.Programme

1.1 403

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1 1761

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 413

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 578

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>85</b>
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	<b>130</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	<b>22</b>
4.2 Total expenditure excluding salary during the year (INR in lakhs)	<b>487.36</b>
4.3 Total number of computers on campus for academic purposes	<b>702</b>
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Newly implemented NEP-UGCF curriculum is designed by committee of courses. Senior faculty members of the college are part of these committees and are involved in designing this curriculum. Each paper has been designed with specific guidelines that mention the weekly number of hours for each topic. Action Plan Academic Development</p>	

Committee (ADC) collects data regarding various elective courses opted by students before the commencement of each semester and time table committee fix the slots for various electives (VAC, SEC, GE and DSE) and core courses DSCs. The syllabus and time tables are also available on college website for each course.

#### Value Addition

The college hosts technical fests, regular alumni meet, seminars and lectures from eminent speakers that add value to the curriculum. Industrial trips are organized for facilitating student interaction. The students take up training and internship programs in various research institutions, industries and are engaged in in-house projects and research work.

Continuous Evaluation Assessment is done through assignments, projects, class tests, group discussions, presentations etc. Internal assessment is undertaken transparently as per the University guidelines. For practical sessions, students are evaluated on the basis of their performance and understanding. Resource Centre The college has a fully automated, RFID enabled library with a large number of e-books, e-journals and books recommended in the curriculum to facilitate teaching.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://www.rajgurucollege.com/time-table-2.aspx">https://www.rajgurucollege.com/time-table-2.aspx</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University of Delhi academic calendar is followed strictly. Teaching plans ensure that each unit of a given course is completed within the allocated time, accounting for breaks and holidays.

- NEP- UGCF includes continuous Internal Assessment (IA) which contributes 25% of the total marks in both theory and practical components. This is strictly followed across all programs.
- IA for theory subjects involves various activities such as tests, presentations, quizzes, written assignments, prototype product creation, and projects. At the end of each semester, IA

marks for theory classes are compiled and displayed for students to review and sign. The Moderation Committee then verifies and rectifies these marks before uploading them to the University of Delhi portal and sending them to the Dean (Examination).

- Continuous Assessment (CA) in practical classes includes marks from mock viva, product preparation (when applicable), and maintaining records or practical files.
- Practical CA marks are integrated into the final practical exam conducted at the end of each semester. The final award list is uploaded to the University of Delhi portal and sent to the Controller of Examination on the exam day.
- Examinations are conducted according to the schedule provided in the academic calendar. Final results, including IA and CA marks, are declared by the University of Delhi on time.

This comprehensive system ensures timely evaluations and results, maintaining transparency and fairness in the academic process.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility****1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****14**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****2**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****94****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****94**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **Gender Equality and Equal Opportunity:** Courses like Contemporary India, Women and Empowerment, Marginalities in Indian Writing, and Individual and Society address issues such as women's representation, empowerment, gender parity, and power dynamics. These courses explore how gender norms intersect with caste, race, religion, and community to create specific forms of privilege and oppression.
- **Environment and Sustainability:** Environmental Studies (EVS) is a compulsory course for all programs under NEP-UGCF. It aims to raise awareness about environmental threats and guide students towards building a sustainable environment. Other courses related to environmental safety include Bio-safety and Bioethics, Food Safety, Environmental Microbiology, Environmental Psychology, and Green Chemistry.
- **Human Values:** Courses like Psychology of Individual Differences, Applied Social Psychology, Positive Psychology, Psychology of Peace, Psychology of Disability, and Counselling Psychology focus on self-reflection, understanding social problems, learning intervention strategies, and raising awareness about peace and conflict. Generic Elective (GE) courses like Yoga and Stress Management, and Obesity Management teach yogasanas, pranayams, and satkarmas for healthy living and managing obesity.
- **Professional Ethics:** Courses such as Entrepreneurship Development, Business Ethics and Corporate Governance, IPR for Biologists, and Counselling Psychology instill ethical values, leadership qualities, entrepreneurial mindset, and knowledge of intellectual rights.

**This diverse curriculum ensures that students are well-rounded and equipped to tackle various contemporary issues.**

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### **1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

**16**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### **1.3.3 - Number of students undertaking project work/field work/ internships**

**133**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
<b>File Description</b>	<b>Documents</b>
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<b>No File Uploaded</b>
Any additional information(Upload)	<b>No File Uploaded</b>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<b>No File Uploaded</b>
URL for feedback report	<a href="https://www.rajgurucollege.com/feedback_reports.aspx">https://www.rajgurucollege.com/feedback_reports.aspx</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
<b>686</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

321

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution is committed to supporting students at all learning levels, recognizing their diverse socio-economic backgrounds. We adopt a learner-centric approach to ensure that both advanced and slow learners receive the tailored support they need to thrive.

For advanced learners, we identify their potential and provide opportunities for growth, such as mentoring slower peers, engaging in challenging internships, and participating in professional organizations. We encourage involvement in research projects, seminars, and workshops to develop their leadership and research skills. We offer extra classes for competitive exams, encourage complex problem-solving in practical sessions, and recommend supplementary reading materials and e-resources.

For slow learners, we offer dedicated support through remedial classes, where faculty provide personalized assistance during specified contact hours. Their academic performance is regularly monitored, extra assignments and tests are given to reinforce learning. Our Peer Assisted Learning Program (PALP) pairs advanced learners with slower peers, promoting collaboration and mutual support. Practical groups are designed to include both learning levels, fostering a synergistic learning environment. Bilingual teaching methods and audio-visual aids are used to address linguistic diversity and clarify difficult concepts.

This inclusive approach ensures every student receives the support they need, creating an enriching learning environment for all.

File Description	Documents
Link for additional Information	<a href="https://www.rajgurucollege.com/NAAC/NAAC3/Criteria2/2.2.1_24.pdf">https://www.rajgurucollege.com/NAAC/NAAC3/Criteria2/2.2.1_24.pdf</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1761	85

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college follows a student-centric philosophy, focusing on experiential learning, participative learning, and problem-solving methodologies to enhance the educational experience.

**Experiential Learning:** This approach is central to our teaching. Students engage in hands-on activities like practical sessions, industry visits, and research lab work. They attend talks by prominent scientists and extend their learning beyond the curriculum through seminars, workshops, and lab exercises. Summer internships, case studies, role plays, and open discussions help connect theory to real-world applications. Faculty members mentor students, providing valuable guidance.

**Participative Learning:** Active participation in classrooms is encouraged, with students sharing personal experiences and receiving constructive feedback. Team-based activities foster collaboration, and revisiting past lessons strengthens focus. Students present on various topics, and assignments emphasizing social awareness are prioritized. Inter-departmental and inter-college activities broaden learning, complemented by expert talks and quizzes that enrich the educational experience.

**Problem-Solving Methodologies:** Departments address learning challenges by revisiting difficult topics and offering additional

support. The mentor-mentee framework fosters open communication, and peer teaching enhances self-learning. Students can consult faculty during designated hours for extra help. Discussions on assignments and past exams reinforce understanding, while innovative assessments and computer-assisted learning tools encourage critical thinking.

These methodologies foster a dynamic learning environment, preparing students for academic and real-world success.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://www.rajgurucollege.com/NAAC/NAAC3/Criteria2/2.3.1_24.pdf">https://www.rajgurucollege.com/NAAC/NAAC3/Criteria2/2.3.1_24.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college recognizes the transformative power of Information and Communication Technology (ICT) in enhancing experiential learning. By integrating ICT into education, we provide students with hands-on experiences that improve their understanding and engagement.

**Experiential Learning through ICT:** Our ICT-enabled classrooms, labs, and industry visits support practical learning. Students also engage with research labs and attend academic talks by experts.

**Computer-Assisted Learning:** We promote learning through mathematical software and instructional videos. Electronic question banks based on university and competitive exams offer students valuable resources.

**Enhanced Curriculum Delivery:** ICT tools, such as projectors, well-equipped labs, and internet connectivity, enhance curriculum delivery. Videos supplement theory classes, making complex concepts easier to understand.

**Multimedia Integration:** Films, audio, and videos cater to different learning styles, enhancing comprehension. The campus is Wi-Fi enabled for continuous access to online resources.

**Presentation Skills Development:** ICT tools like MS PowerPoint and Prezi help students develop their presentation skills, boosting confidence and preparing them for professional environments.

In summary, ICT integration fosters a dynamic learning environment that promotes both academic and personal growth.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://www.rajgurucollege.com/NAAC/NAAC3/Criteria2/2.3.2_24.pdf">https://www.rajgurucollege.com/NAAC/NAAC3/Criteria2/2.3.2_24.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

83

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

85

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****64**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers****957**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college emphasizes transparency and clarity in its evaluation process, ensuring that both students and parents are well-informed from the beginning. During the Orientation Programme for first-year students, the evaluation framework is explained in detail, and for second and third-year students, the process is reiterated at the start of each semester.

**Evaluation Structure:** The distribution of marks (totaling 25) across different components is clearly communicated by faculty members. A detailed plan outlining assignment and test schedules, with advance notice of test dates, helps students prepare.

**Encouragement and Feedback:** The evaluation system motivates students

to excel academically. Constructive feedback on assignments and tests helps identify areas for improvement. High achievers are encouraged to share successful strategies with peers, promoting a collaborative learning environment.

**Internal Assessment Transparency:** Final Internal Assessment sheets are shared for student verification, with signatures required for confirmation. IA marks are moderated at both departmental and institute levels, ensuring fairness. Attendance records are regularly updated and posted on the college website.

**Support for Extracurriculars:** Students engaged in extracurricular activities are given makeup tests and assignment extensions when necessary.

In summary, the college's evaluation process is transparent, fair, and supportive, encouraging academic and personal growth.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has established a transparent and efficient mechanism for addressing internal examination-related grievances, ensuring that students feel supported and their concerns are resolved promptly.

**Grievance Handling Process:** Internal examinations, including tests, assignments, quizzes, and presentations, are conducted systematically. After assessments, faculty members share the marks with students, allowing them to review their scores and identify any discrepancies.

**Initial Resolution:** If a student has a grievance, they first approach the concerned faculty member. This step encourages direct communication and allows for quick clarification or resolution of issues.

**Departmental Oversight:** If the grievance remains unresolved, it is escalated to the departmental level. A moderation committee reviews the case, ensuring fairness and thoroughness in addressing concerns.

**Final Scrutiny:** Before submitting internal assessment marks to the university, a monitoring committee conducts a final review, as per university guidelines. This ensures accuracy and integrity in the grading process.

In summary, the college's grievance mechanism is designed to be transparent and efficient, enabling students to resolve concerns quickly while upholding the integrity of the examination process.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college follows the curriculum as prescribed by the University for all the courses. A weekly lecture plan is stated in the syllabi that help the teacher plan the classes in advance. For every paper, course outcomes are explicitly stated. This helps a teacher prepare her lectures with specific objectives. While teaching, faculties specify the learning objective before and the outcomes after finishing a specific topic.

First year students are briefed about the course during the Orientation Program on the first day of the academic session. Parents are also invited on this day. Course outline for all the courses is presented. Data related to placements and students progressing to higher studies are also shared. They are taken round the labs to see the facilities and infrastructure offered by the college.

Alumnae are invited to apprise the students of the options and avenues available after completion of their course. The achievements of alumnae are displayed on a wall in the administrative block of the college. Feedback is taken from the alumnae on the relevance of the courses in the industry. Students are then made aware of the gaps and are guided to bridge these gaps.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college proudly showcases exemplary student results and university positions as key indicators of the academic success of its courses. High placement rates among alumni highlight the relevance of the curriculum and its alignment with industry demands. Furthermore, many graduates pursuing higher education and research both in India and internationally reflect the college's commitment to maintaining high academic standards.

**Quantifying Knowledge and Continuous Evaluation:** Academic grades and scores serve as quantifiable measures of the knowledge students acquire. The college employs continuous evaluation methods, providing immediate feedback on the teaching-learning process. This allows educators to identify any gaps in understanding and adjust their teaching strategies accordingly, ensuring that more time and resources are devoted to challenging topics.

**Encouragement of Internships:** Students are actively encouraged to engage in technical and social internships, which are invaluable for applying classroom concepts to real-world situations. These experiences, whether in industry settings or research institutions, help students gain practical insights and enhance their learning.

In summary, the college's focus on academic excellence, coupled with robust evaluation methods and practical learning opportunities, underscores its dedication to preparing students for successful careers and advanced studies.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year**

578

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.rajgurucollege.com/images/pdf/Annual-Report-2023-24.pdf">https://www.rajgurucollege.com/images/pdf/Annual-Report-2023-24.pdf</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.rajgurucollege.com/images/pdf/Student%20Satisfaction%20Survey2023-24.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

9.40633

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year****1**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://www.rajgurucollege.com/NAAC/NAAC3/Criteria3/3.1.2_b_24.pdf">https://www.rajgurucollege.com/NAAC/NAAC3/Criteria3/3.1.2_b_24.pdf</a>

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****44**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****26**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

18

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes various extension activities related to social issues which sensitize the students and inculcates a sense of responsibility and leadership in them.

The NSS organized several health and training programs, including a dental check-up camp, a session on CPR techniques, Yoga Week, and anti-drug campaigns such as "Say Yes to Life, No to Drugs." Other activities organized by NSS includes Vigilance Awareness Week, Walkathons, essay writing competitions, "Swachhata Hi Seva" campaign, and a "Best Out of Waste" initiative.

Under the Ministry of Education's flagship program, Unnat Bharat Abhiyan, students adopted nearby Dallupura village and conducted regular visits there and motivated residents to send their children to school. They also visited the nearby old age home, Manav Ashray.

Enactus conducted a Mushroom Cultivation Program to promote self-employment among the underprivileged and organized a Gender Sensitization Workshop.

The Women Development Cell hosted a seminar on mental health awareness for women, a health camp for students and staff, and performed street plays (Nukkad Natak) focusing on women's dignity, feminism, and awareness about acid attacks.

The college's eco-club, Pravirdhi, actively promotes sustainability and green practices by organizing plastic waste collection drives and other eco-friendly initiatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

55

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2780

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

204

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college spans 9 acres and boasts modern facilities and infrastructure. Conveniently located near the Delhi-Noida border, it is well-connected by local buses and the Delhi Metro. The campus features two main blocks: the administrative block and the academic block. The four-story academic block houses fourteen departments with dedicated laboratories, seminar rooms, lecture theatres, and faculty offices. In the basement, students have access to a gymnasium, common room, and canteen. The administrative block includes office spaces, a state-of-the-art auditorium with a 500-person capacity, a conference room, and a library.

**Learning Spaces:** The lecture theatres are furnished with comfortable seating, have ample ventilation, and receive adequate natural light. Each classroom is equipped with an LCD projector and Wi-Fi access. There are also three air-conditioned seminar rooms, each accommodating approximately 100 students and equipped with Wi-Fi, projectors, and audio systems. The college supports hands-on learning with 46 well-equipped, modern laboratories spread across various departments. The Pilot Plant, part of the Department of Food Technology, contains specialized processing equipment and machinery. The three-story, air-conditioned library is RFID-enabled and fully automated, with e-access facilities for digital resources.

**Support Facilities:** The campus is designed to be accessible, with ramps and lifts for individuals with special needs. Hostel accommodations are available for over 100 students, and the campus includes a fully equipped gymnasium, sports room, courts for

multiple sports, an open-air amphitheatre, as well as landscaped gardens and lawns. Additionally, staff quarters are available for both teaching and support staff, creating a comprehensive and inclusive environment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.rajgurucollege.com/NAAC/NAAC3/Criteria4/4.1.1_b_24.pdf">https://www.rajgurucollege.com/NAAC/NAAC3/Criteria4/4.1.1_b_24.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college features a versatile, air-conditioned auditorium with a seating capacity of approximately 500, complete with a spacious stage, projector, and state-of-the-art lighting and sound systems, making it ideal for a variety of intra- and inter-college events. Another highlight of the campus is the amphitheatre, a beautifully designed space that can accommodate up to 1,000 people. Together with the adjacent large grounds, it serves as a prime venue for major events, including technical and cultural festivals, concerts, and more.

The college hosts an array of cultural societies, including Music, Dance, Fashion, Theatre, Literary, Fine Arts, Mental Health, Finance, and SPIC MACAY, as well as student clubs such as Robotics, Movie, Environmental, and Ek Bharat Shreshtha Bharat. These societies and clubs actively promote cultural, social, and environmental awareness and engagement. Dedicated spaces, including a student common room, NSS room, and student council room, are available for a variety of student-led activities, fostering a dynamic campus life.

Facilities for Sports and Games (Details of Infrastructure for sports)

- Athletics Ground-200 mtrs track
- Badminton Court-20 x 44 feet
- Kho kho Ground-27 x 16 mtrs
- Volleyball Court-60 x 30 feet
- Table Tennis-2.74 x 1.525 mtrs
- Aerobics Facility- Basement area
- Yoga Facility- Basement area

- Gymnasium- Well-equipped Gym (Treadmills, Cross Trainer, Spine Bikes, Vibro Machine Flat /Incline/Decline bench, Weights etc.)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.rajgurucollege.com/NAAC/NAAC3/Criteria4/4.1.2_b_24.pdf">https://www.rajgurucollege.com/NAAC/NAAC3/Criteria4/4.1.2_b_24.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

22

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.rajgurucollege.com/NAAC/NAAC3/Criteria4/4.1.3_b_24.pdf">https://www.rajgurucollege.com/NAAC/NAAC3/Criteria4/4.1.3_b_24.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

143.60

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library Complex at Shaheed Rajguru College of Applied Sciences for Women is housed in a three-story section of the administrative block, covering an area of 585.80 sq. meters with a seating capacity of 250. The library is equipped with an advanced RFID (Radio Frequency Identification) system, which streamlines library operations beyond basic security by enabling efficient book tracking throughout the facility. This system simplifies book circulation, inventory management, and material handling, with features such as self-service checkouts, an automated book drop kiosk for easy returns, and enhanced tracking of all materials.

The RFID system includes self-circulation desks, staff workstations, a security gate, a book drop box, RFID readers, and RFID-enabled member cards. Additional services, such as SMS and email notifications for each transaction, are also integrated to enhance user convenience.

The college library boasts a collection of over 20,500 printed books, approximately 135,000 e-books, and 11 printed journals, alongside numerous scientific encyclopaedias and periodicals. These resources span fundamental sciences and specialized fields, including Electronics, Instrumentation, Food Technology, Computer Science, Psychology, Management, Microbiology, Biomedical Sciences, Biology, Biochemistry, Chemistry, and Physics.

In line with its digital transformation, the library hosts digital resources in its institutional repository, such as New Product Development projects completed by third-year students in Food Technology.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://www.rajgurucollege.com/Library">https://www.rajgurucollege.com/Library</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**26.79**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**574**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute is equipped with comprehensive ICT infrastructure, providing both wired and Wi-Fi internet access with a 100 Mbps MPLS-VPN connection for staff and students. The campus network is supported by dedicated servers with reserved IP addresses, including: ? Accounts Server ? Administrative Server ? Library Server These servers connect all departments, laboratories, administrative and accounts offices, as well as the library, with a total of 504 desktop computers and 290 laptops. The college library subscribes to a wide array of e-resources through platforms such as UGC-Infonet, DULIS e-journal, and NLIST of INFLIBNET. This extensive digital collection includes 11 online databases for Reference & Citation, 7 Bibliographic databases, 2 Citation Analysis resources, 5 Financial and Statistical databases, a specialized Doctoral Thesis database, and 77 Full-Text databases, giving users access to approximately 135,000 e-journals. The library further supports digital learning with three Wi-Fi e-libraries, each equipped with 87 computers. Additionally, three laptops with braille software are available, ensuring accessibility for visually impaired users. Faculty and students are provided with unique login credentials for seamless access to the library's e-resources across the campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.rajgurucollege.com/NAAC/NAAC3/Criteria4/4.3.1_a_24.pdf">https://www.rajgurucollege.com/NAAC/NAAC3/Criteria4/4.3.1_a_24.pdf</a>

#### 4.3.2 - Number of Computers

702

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution** A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

343.76

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is committed to the regular maintenance, upgrading, and optimal use of its infrastructure through various staff council committees, such as the Purchase Committee, Library Committee, and Timetable Committee, all of which operate under the guidance of the Governing Body.

Routine maintenance of college and hostel buildings is carried out

by the Delhi Government through the Public Works Department (PWD).

All purchases are processed exclusively through the GeM (Government e-Marketplace) portal. To ensure proper fund utilization across departments for equipment, instruments, and both recurring and non-recurring items, the approval of the Purchase Committee is required. An annual audit of laboratory, library, and office inventory is conducted by the Stock Checking Committee, with obsolete or outdated materials appropriately written off or auctioned following established procedures.

The Library Committee, which includes the librarian and department heads from all academic areas, is tasked with overseeing library updates and enhancements.

The Timetable Committee ensures the optimal use of space and time across campus schedules. Sports grounds are maintained with the support of PWD's horticulture, electrical, and civil departments.

IT infrastructure is maintained on a real-time, daily, weekly, monthly, quarterly, or yearly basis as required. The Website Maintenance Committee regularly reviews and updates the website's design and content, coordinating with other committees to post relevant information.

The Garden Committee oversees the development and upkeep of campus gardens and grounds, while the Canteen and Hostel Committee is responsible for maintaining highstandards in the canteen and hostel facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.rajgurucollege.com/NAAC/NAAC3/Criteria4/4.4.2_b_24.pdf">https://www.rajgurucollege.com/NAAC/NAAC3/Criteria4/4.4.2_b_24.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

343

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

248

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://www.rajgurucollege.com/">https://www.rajgurucollege.com/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

312

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

312

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

56

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

129

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

49

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

59

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college ensures active student representation in various administrative and cultural committees, with students involved in important activities such as anti-ragging initiatives, admissions, the proctorial board, student councils, and departmental feedback committees. Elections are held regularly to form the Student Council, an elected body that connects students with the college administration. The council manages cultural and technical events, while supporting improvements to the campus atmosphere. Each department also has its own elected council, responsible for organizing technical sessions, competitions, and expert talks.

Students play key roles in committees like the Internal Quality Assurance Cell, admissions, placements, proctorial issues, the Discipline Resource Committee, and Gender Sensitization Committee. Cultural societies, including Ahaarya (Dance), Mukhauta (Dramatics), Philyra (Music), Inklings (Literary), Glamfire (Fashion), and others, provide students with opportunities for creative expression. The Sports Council organizes inter-college and inter-university sports events during the annual sports fest, Spardha.

Additionally, students contribute to social welfare through organizations like NSS, Enactus, Unnat Bharat Abhiyaan, and Women Development Cell, aiming to empower underprivileged communities and bridge social gaps. These student-led activities foster a holistic environment for personal development, learning, and growth, reinforcing the college's commitment to overall student empowerment.

File Description	Documents
Paste link for additional information	<a href="https://www.rajgurucollege.com/Responsibilities_Student_Council">https://www.rajgurucollege.com/Responsibilities_Student_Council</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

52

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our institution does not have a formally registered alumni association, but we take pride in our dynamic and engaged alumni cell. The core mission of this cell is to serve as a vital link between the college and its alumni, maintaining detailed records and keeping former students updated on the latest college developments and achievements.

The alumni cell is instrumental in organizing various non-monetary initiatives, such as facilitating interactions across departments and hosting lecture series like Vyakhyan and Shrinkhala. During these events, alumni return to share their expertise, discuss current industry trends, and offer career guidance. They act as valuable mentors, sharing insights from their personal experiences to help current students navigate their professional journeys.

Alumni visits to campus play an important role in enhancing the student experience, contributing to event planning, club activities, and other initiatives. Many alumni, now in prominent roles in their respective industries, inspire students to aim for excellence in their careers. Additionally, alumni contribute to campus placements and summer training programs, particularly in departments like Food Technology, Computer Science, and Instrumentation.

In essence, the alumni cell is committed to fostering a strong, supportive community, strengthening the bond between the college and its former students.

File Description	Documents
Paste link for additional information	<a href="https://www.rajgurucollege.com/Alumni">https://www.rajgurucollege.com/Alumni</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

## 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College is a dynamic institution dedicated to impactful education, learning, and character development. The college prioritizes the diverse needs of its students and the surrounding community. Central to its mission is quality enhancement, led by the Internal Quality Assurance Cell (IQAC), which works alongside inclusive governance structures to drive improvement.

In alignment with the National Education Policy (NEP) 2020, the college has adapted its curriculum to combine academic excellence with practical skills through Skill Enhancement and Value Added Courses. Faculty members actively engage in workshops and professional development programs to stay updated on these changes.

The college emphasizes research and knowledge exchange, launching its own academic journal and fostering industry-academia collaborations through conferences and seminars. Faculty and staff benefit from continuous development through Faculty Development Programs (FDP) and specialized training.

The college also offers students with opportunities to engage with cultural, environmental, and social issues through extracurricular programs. Governance at college aligns with the institution's Vision and Mission, supported by regular assessments, faculty involvement, and continuous feedback. The college's commitment to quality education, inclusive development, and continuous improvement positions it as a forward-thinking institution, responsive to contemporary educational needs and global standards.

File Description	Documents
Paste link for additional information	<a href="https://www.rajgurucollege.com/Vision-Mission">https://www.rajgurucollege.com/Vision-Mission</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes a decentralized management structure that actively involves students, faculty, and non-teaching staff in decision-making. Various committees, guided by the Internal Quality

Assurance Cell (IQAC), handle specific tasks with clearly defined roles. For example, the Examination Committee, led by the Principal and consisting of Deputy Superintendents, Nodal Officer, department representatives, and para-teaching staff, oversees the examination process, addresses queries, verifies forms, and ensures accuracy in student papers.

Similarly, the Admission Committee, headed by the Principal and supported by convenors, teacher coordinators, and para-teaching staff, manages the admission process, including document verification after student lists are uploaded to the university portal.

The institution also ensures transparency in its administrative processes. For purchasing, it uses the Government e-Marketplace (GeM) and follows rules to select the lowest-priced items (L1), ensuring cost efficiency and adherence to government guidelines. This participatory approach and structured management foster efficient academic and administrative operations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college operates within a strategic framework and has established the Centre for Multidisciplinary Research, Innovation, and Entrepreneurship (CMRIE) to foster research and innovation. In 2022, the college launched the International Journal of Innovation and Multidisciplinary Research (IJAMR), which covers diverse fields such as Biological Science, Economics, and Environmental Studies. Four issues have been published, with more in the pipeline.

The college also offers several Skill Enhancement Courses (SEC) under the National Education Policy (NEP), empowering students with a range of practical skills. One notable initiative is Project Green Haven, led by the Department of Microbiology in collaboration with Enactus Shaheed Rajguru. This project organizes a six-month certificate course and faculty development program on mushroom cultivation each year. Aimed at creating jobs and promoting mushrooms in diets, the project has generated substantial revenue

through product sales and training programs.

The success of Project Green Haven, which includes the cultivation of various mushroom types, highlights the college's commitment to social impact, economic development, and ecological sustainability.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://ijiamr.cmrie.org">https://ijiamr.cmrie.org</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college fosters a positive work environment and transparency through the oversight of its Governing Body, Internal Quality Assurance Cell (IQAC), Staff Council, and Student Council. The Governing Body, composed of members from academia, industry, bureaucracy, and social work, follows Statute 30 and Ordinance XVIII of the University of Delhi, overseeing service rules, recruitment, and promotion policies. The Principal, as the chief executive and academic officer, plays a pivotal role in administration, teaching, and extracurricular activities.

The IQAC ensures quality assurance by setting standards and aligning practices with best industry norms. The Staff Council, consisting of the Principal and teaching staff, makes key strategic decisions on admissions, sports, and other administrative matters through various committees.

The institution also elects a Student Council to represent student interests. A robust grievance redressal system and specialized committees, such as the SC/ST/OBC Cell, Internal Complaint Committee, and Anti-Ragging Committee, ensure a fair and supportive environment for all stakeholders. These efforts contribute to a harmonious and inclusive academic community where every member's concerns are addressed promptly.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://www.rajgurucollege.com/Hierarchy">https://www.rajgurucollege.com/Hierarchy</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There are various welfare measures and facilities provided to the teaching and non-teaching staff at the college as per the norms of University of Delhi.

The college provides various benefits to both teaching and non-teaching staff, including the allotment of staff quarters within the college premises. Fee reimbursement for children of all employees is available up to a certain limit. Staff members can also avail medical reimbursement according to the rules set by the University of Delhi. Leave Travel Concession (LTC) and House Travel Concession (HTC) are provided as per the Government of India rules, adopted by the University of Delhi.

Additionally, staff members are entitled to facilities such as Travelling Allowance, tuition fee reimbursement, and advances or loans, as per University of Delhi guidelines. Other benefits include

### Child Care Leave (CCL) and Ward Quota for admissions to Delhi University Colleges.

Pensionary benefits, along with Provident Fund/New Pension Scheme benefits, are also available to staff members, as per the regulations approved by the University of Delhi. These provisions ensure comprehensive support for the well-being and welfare of the college staff.

Pensionary benefits, Provident Fund/New Pension Scheme benefits as adopted and approved by University of Delhi are also availed by the staff members.

File Description	Documents
Paste link for additional information	<a href="https://www.rajgurucollege.com/Staff2.aspx?id=0&amp;type=Principal">https://www.rajgurucollege.com/Staff2.aspx?id=0&amp;type=Principal</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

17

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

34

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For teaching staff, the college follows the norms set by the UGC and adopted by the University of Delhi. Each faculty member submits an annual self-appraisal report detailing their teaching activities, student involvement, research, publications, research guidance, patents, and special lectures. This report is reviewed by the Screening-cum-Evaluation Committee/Selection Committee, formed by

the University of Delhi, which assesses the information and provides recommendations for promotion or career advancement. Faculty promotions are based on these recommendations.

For non-teaching staff, the college adheres to the norms approved by the University of Delhi. Each staff member fills out an annual performance appraisal form, which is assessed by the Reporting Officer based on work output, personal attributes, and functional competency. The form includes remarks on health, integrity, strengths, weaknesses, extraordinary achievements, and significant failures. The Reviewing Officer then evaluates the report, and performance is graded as Outstanding, Very Good, Good, etc. These evaluations are used for career progression, including promotions by the Departmental Promotion Committee. Promotions and career advancement for non-teaching staff are based on these assessments and the applicable recruitment rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college ensures the efficient use of financial resources through a structured auditing process involving both internal and external audits. External audits are conducted annually by Statutory Auditors (Chartered Accountants), who perform stock checks and review financial resources. Additionally, the Examiner of Local Fund Accounts (ELFA) from the Government of NCT of Delhi conducts internal audits. Every five years, the Comptroller and Auditor General (C&AG) of India performs a comprehensive audit of the college's accounts for all previous years.

Currently, the CA audit is up to date until 2023-24, while the C&AG audits are completed until 2021-22. Any discrepancies or issues identified during the audits are addressed through a dispute resolution mechanism. These concerns are presented to the Governing Body, which ensures corrective actions are taken when needed. Responses are then sent to the relevant auditing bodies for closure. This rigorous auditing system promotes transparency,

accountability, and the responsible management of financial resources, ensuring the college's financial integrity and effective mobilization of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Shaheed Rajguru college is a Constituent College of the University of Delhi, fully funded by the Government of NCT of Delhi, which covers grants for salaries, recurring expenses, and capital expenditures. Each department prepares a budget, reviewed by the Purchase Committee and Governing Body, before being submitted to the funding agency for approval. The Public Works Department (PWD) is responsible for maintaining the college buildings, with funds transferred directly to them by the funding agency.

The college also generates revenue through student fees, which are primarily allocated for student welfare. The fee structure is kept minimal to ensure accessibility for students from diverse backgrounds. As grants are provided on a shortfall basis, there is no provision for a corpus fund. Government-funded projects play a crucial role in infrastructure development, particularly for research activities. The college also receives funds from UGC, DBT,

CSIR, and ICSSR to support faculty-led seminars and conferences, adhering to proper application procedures.

Additional funds are sometimes raised through student-sponsored activities in collaboration with industries and organizations. Moreover, the college functions as a center for IGNOU and the School of Open Learning (SOL), receiving funds for these initiatives.

File Description	Documents
Paste link for additional information	<a href="https://www.rajgurucollege.com/images/pdf/Prospectus-SRCASW-2023-24-English.pdf">https://www.rajgurucollege.com/images/pdf/Prospectus-SRCASW-2023-24-English.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a key role in ensuring the efficient functioning of the college by implementing strategies to maintain high-quality standards across all areas. The college received an outstanding grade of A+ in its most recent NAAC assessment. It has consistently secured top positions in the NIRF rankings, with rankings of 36, 32, and 38 over the past three years. Upholding transparency, integrity, and commitment, the college maintains high standards among its staff and students.

IQAC is instrumental in integrating new curricula introduced by the University of Delhi and facilitating the transition to the National Education Policy (NEP). The cell organizes workshops and seminars for faculty, staff, and students to ensure best practices in laboratory work, administration, safety, and ethics.

Additionally, IQAC oversees the upgradation, repair, and maintenance of existing equipment, along with proposals for new laboratory development to support the NEP-based UGCF courses.

A strong feedback system is managed by the IQAC, and the Internal Academic Audit Committee provides annual reports with suggestions for improvement. The college also conducts an ongoing environmental audit each year.

File Description	Documents
Paste link for additional information	<a href="https://www.rajgurucollege.com/IOAC_Activities.aspx">https://www.rajgurucollege.com/IOAC_Activities.aspx</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has an efficient system in place to track and monitor student progress across all departments. Student performance is evaluated through Internal Assessments (IA), Continuous and Comprehensive Evaluation (CCE), and regular feedback. To maintain transparency and ensure regularity, attendance is updated monthly on the college website, allowing parents to stay informed.

An annual academic audit, which includes an analysis of academic results and feedback, is conducted to uphold the quality of teaching. A robust feedback system is in place to enforce high standards, and a dedicated committee addresses any student grievances. Grievance boxes are also provided throughout the campus for this purpose.

All programs, including workshops, seminars, conferences, and other events, are organized under the guidance of the Internal Quality Assurance Cell (IQAC).

File Description	Documents
Paste link for additional information	<a href="https://www.rajgurucollege.com/images/pdf/Annual-Report-2023-24.pdf">https://www.rajgurucollege.com/images/pdf/Annual-Report-2023-24.pdf</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO**

A. All of the above

Certification, NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.rajgurucollege.com/images/pdf/Annual-Report-2023-24.pdf">https://www.rajgurucollege.com/images/pdf/Annual-Report-2023-24.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>
<b>INSTITUTIONAL VALUES AND BEST PRACTICES</b>	
<b>7.1 - Institutional Values and Social Responsibilities</b>	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p><b>Safety and Security:</b> The Women Development Cell (WDC), the NSS, and the Proctorial Board collaborate to guarantee campus security at the college. They frequently host events, self-defence classes, and workshops on women's security and safety. The numbers for women's hotlines are displayed around the campus. The college has installed CCTV cameras. Zero tolerance for ragging is ensured by the Anti-Ragging Committee. There are female guards at the campus. University of Delhi ordinances and UGC norms are adhered to scrupulously.</p> <p><b>Additional Facilities:</b> The institution features facilities for student societies, a canteen and an amphitheatre. Students can unwind in the recreation room at the dormitory. In addition to having basic medicines and first aid, a lady doctor is available for consultation in the hostel twice a week and is also available on call. To handle issues with safety and security, the hostel employs a female security guards and a hostel warden.</p>	

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.rajgurucollege.com/NAAC/NAAC3/Criteria7/7.1.1_a_24.pdf">https://www.rajgurucollege.com/NAAC/NAAC3/Criteria7/7.1.1_a_24.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.rajgurucollege.com/NAAC/NAAC3/Criteria7/7.1.1_b_24.pdf">https://www.rajgurucollege.com/NAAC/NAAC3/Criteria7/7.1.1_b_24.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

One aspect of the college's sustainability initiatives is waste segregation and safe disposal. Composting is done by the institution to handle solid or semi-solid organic wastes from the garden, canteen, and dorm mess. Paper waste is recycled for systemic recycling or for crafts. The college owns a sewage treatment plant that processes liquid waste. It gathers and converts wastewater from homes, businesses, and educational institutions into potable water. The PWD section provides reliable support. Biomedical waste is appropriately packed and autoclaved before being disposed of in different dustbins. The college conducts E-waste collection drive regularly. The students are encouraged to participate and create awareness among fellow students and in their homes and surrounding communities for the same. Pravridhi and eco club of the college organises best out of waste programs and drives in which students participate enthusiastically. The college follows strict government laws and standards, which are updated on a regular basis, and does not use any radioactive material.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://www.rajgurucollege.com/NAAC/NAAC3/Criteria7/7.1.3_b_24.pdf">https://www.rajgurucollege.com/NAAC/NAAC3/Criteria7/7.1.3_b_24.pdf</a>
Any other relevant information	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol>	<b>A. Any 4 or All of the above</b>

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the</b>	<b>A. Any 4 or all of the above</b>

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**All the students of the college are treated with utmost dignity and**

respect. SPIC MACAY often hosts events for individuals of all religious backgrounds and promotes Indian culture on campus through dance, music, and theatre. Initiatives like blood donation camps, cleanliness efforts, and the Swachh Bharat Abhiyan aim to bring students from diverse religious backgrounds together. Students also enthusiastically enrol in German language classes. In an effort to increase awareness of injustices, ENACTUS often addresses LGBTQIA+ groups. Through a number of efforts, this society has provided them with numerous opportunities. As part of the Unnat Bharat Abhiyan (UBA), the college has taken in slums in the neighbouring villages of Kondli, Dallupura, and Kalyanpuri. The UBA encourages cleanliness through collecting and distributing necessities, keeping the area clean, planning awareness campaigns on different subjects, and hosting classes in these places. As a first step towards national unification, the college's North-East cell aims to promote a sense of fraternity and unity in variety by incorporating lesser-known northeastern state cultures and practices into the mainstream. Students from different states and cultural backgrounds are admitted to the college as part of the Ek Bharat Shrestha Bharat student exchange initiative.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college understands the importance of its rights, obligations, and responsibilities under the constitution. The National Service Scheme, NSS of the college carries out activities round the year. Some of the activities are cleanliness drives, awareness campaigns against use of plastic, plantation drives, national awareness activities etc. to name a few. In 2023-24, NSS conducted a dental check up camp and campaigns for Viksit Bharat 2047 and Mera Desh Mera Vote. NSS organizes regular webinars, workshops and poster making competitions to create awareness among the students. The National Service Scheme of Shaheed Rajguru Women also organized a workshop on cyber hygiene and awareness. Under Azadi ka Amrit Mahotsav, NSS in association with The East District Legal Services Authority organised a webinar on "Important Provisions Under Constitution of India and Services Being Provided by DLSA". Youth

Parliament is an apolitical, non-profit organisation dedicated to fostering youth freedom of expression. In line with Vasudhaiva Kutumbkam's philosophy, it supports fostering youth's potential to be change agents. Youth Parliament Society organized a visit to the Parliament for students in association with Ministry of Education and the Pradhanmantri Sanghralaya. The students got an opportunity to witness live debate in the Rajya Sabha on the Women Reservation Bill. The students of Youth Parliament Society of our college were also very fortunate to interact with Honourable P M Shri Narendra Modi on the occasion of G-20 university connect event at Bharat Mandapam, New Delhi.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college commemorates the anniversaries of freedom fighters and patriots in addition to national holidays. In honour of Independence Day, the college raises the flag and holds cultural activities. Rajguru Day is observed annually on August 24th to commemorate Shiva Ram Hari Rajguru's birth anniversary. Competitions such as poster-making, blood donation, eye screening, a college campus cleanliness campaign, and street plays are held annually to commemorate NSS Day. In order to promote cleanliness and hygiene among the locals, the college has selected nearby slums and launched a cleanliness campaign under the Swachh Bharat Abhiyan. International Yoga Day is observed annually on June 21st. In honour of World Environment Day, the EcoClub organises various environmental activities and conversations.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Practice 1: Promotion of Mushroom Cultivation and Imparting Entrepreneurial skills

The skill of cultivation of various types of mushrooms such as button, white oyster, pink oyster, king oyster mushroom is imparted to many students, faculty, farmers and housewives through regular certificate courses as well as faculty development programs. The key highlight is the establishment of state-of-art mushroom cultivation skill development centre in the college premises. This enables cultivation of mushrooms all through the year. It is an ideal infrastructure model to train participants who are interested in stepping into their own entrepreneurial venture.

### Practice 2: Tree plantation drives

The students and staff of the college contribute towards creating a greener campus by actively taking part in tree plantation drives. A special plantation drive is organised on the World Environment Day

wherein the participants not only plant saplings in the college but also in the surrounding neighborhoods. Students are also encouraged to plant trees at their homes and take care of them, fostering individual responsibility towards environmental conservation. The plantation drive also implemented the activities of Mission LIFE. The college was recognised as District Eco-SDG Champion 2023 for East Delhi District, Delhi by APEX SDG under Ministry of Micro, Small and Medium Enterprises (MSME).

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In response to the escalating health related problems these days, one of the priority objectives of the college is to extend healthcare to its students and staff. To accomplish the same, the college regularly organizes health check up camps and awareness campaigns. A two-day health camp was organized on 13th and 14th of March, 2024. The camp offered vital health services, including HB testing, ECG, blood pressure screening, PFT, sugar level testing, BMD, gynaecologist, physiotherapy, dietician and doctor consultations, and comprehensive eye examinations. The college also organized a Health Camp for the Faculty and Staff of the College on 18th March 2024. This initiative aimed to empower the staff of the college by promoting health awareness and facilitating access to essential medical services, emphasizing holistic well-being. 149 students and 132 staff members are benefitted by health camp. NSS SRCASW organized a two-day Free Dental Checkup Camp along with Whistle and Smile (Clove Dental) in the college premises on 12th and 13th February 2024 from 10 am to 4 pm extending healthcare support that benefitted more than 400 staff members and students. WDC has taken an initiative regarding Anemia awareness flagship program from the session 2023-24 to help those students and staff prone to Anemic conditions and provide them with supplements to cope with the same and maintain healthy levels of immunity. Another pledge-taking ceremony was organized to unite students in the fight against HIV/AIDS stigma on 1st December 2023. Student volunteers are committed to raising awareness, promoting prevention, and advocating for equitable treatment and support services access.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. Skill Development Centre for mushroom cultivation will be developed further with the addition of spawn lab, pasteurization unit etc. Training programs extending to local community will be conducted on regular basis with the aim of inculcating entrepreneurial skills.
2. Faculty development programs and workshops will be conducted on regular basis to abreast the faculty about the recent advances in their respective fields.
3. Good laboratory practices (GLP) workshop and seminars will be conducted for students, teaching and para-teaching staff.
4. Sessions and seminars on cyber security and cyber fraud to increase awareness for the same among faculty, staff and students of the college.