

YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution Shaheed Rajguru College of

Applied Science for Women

• Name of the Head of the institution Prof.(Dr.) Payal Mago

• Designation Principal

• Does the institution function from its own Yes

campus?

• Phone no./Alternate phone no. 01122623503

• Mobile No: 8800672660

• Registered e-mail principal@rajguru.du.ac.in

• Alternate e-mail dr.payalmago@gmail.com

• Address Vasundhara Enclave, Near Chilla

Sports Complex

• City/Town Delhi

• State/UT Delhi

• Pin Code 110096

2.Institutional status

• Type of Institution Women

• Location Urban

• Financial Status UGC 2f and 12(B)

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• Name of the Affiliating University

University of Delhi

• Name of the IQAC Coordinator

Dr. Daya Bhardwaj

• Phone No.

9811239028

• Alternate phone No.

• Mobile

8130959522

• IQAC e-mail address

iqac@rajguru.du.ac.in

• Alternate e-mail address

daya.bhardwaj@rajguru.du.ac.in

3. Website address (Web link of the AQAR (Previous Academic Year)

https://www.rajgurucollege.com/Na ac-Category.aspx?cycle=NAAC%20Cyc

le%202

4. Whether Academic Calendar prepared

during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

https://www.rajgurucollege.com/Ac ademic Calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A+	3.29	2021	06/12/2021	05/12/2026
Cycle 1	A	3.11	2015	15/11/2015	14/11/2020

6.Date of Establishment of IQAC

11/06/2016

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Shaheed Rajguru College of Applied Sciences for Women	Grant in Aid to Salary	Government of NCT of Delhi	2021-22 (365)	272639500
Shaheed Rajguru College of Applied Sciences for Women	Grant in Aid to other than Salary	Government of NCT of Delhi	2021-22 (365)	16606884
Shaheed Rajguru College of Applied Sciences for Women	SERB- Power Grant	Department of Science & Technology ,Govt. of India	2021-22 (365)	1793000
Shaheed Rajguru College of Applied Sciences for Women	ICSSR Research Program	Indian Council of Social Science Research, New Delhi	2021-22 (365)	750000
Shaheed Rajguru College of Applied Sciences for Women	ICSSR Seminar	Indian Council of Social Science Research, New Delhi	2021-22 (365)	337500
Shaheed Rajguru College of Applied Sciences for Women	ICSSR Grant in aid for maintenance and development for CMRIE	Indian Council of Social Science Research, New Delhi	2021-22 (365)	405000

8.Whether composition of IQAC as per latest $$\sf NAAC$$ guidelines

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Upload latest notification of formation of IOAC

View File

9.No. of IQAC meetings held during the year 3

- Were the minutes of IQAC meeting(s) and Yes compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

With efforts of college staff, students and IQAC the college has been accredited as 'A+' grade for the second cycle of NAAC accreditation.

The college being ranked at 36th position under the college category in the NIRF ranking 2022.

A National Collaborative Seminar entitled Vishva Guru Bharat: Exploring the Glorious Past, Promising Present and the Future Roadmap was successfully organized on 23rd - 24th March 2022 at Vallabhbhai Patel Chest Auditorium, University of Delhi.

IQAC significantly contributed for the timely processing of APAR for the promotion of faculty members from Assistant professor to Associate Professor and Associate Professor to Professors as per the UGC guidelines

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To promote the Innovation and Multidisciplinary Research in college	An open access peer reviewed International Journal of Innovation and Multidisciplinary Research (IJIAMR) started in 2022.
Collaborations	A National Seminar in collaboration with ICSSR entitled Vishva Guru Bharat: Exploring the Glorious Past, Promising Present and the Future Roadmap was successfully organized.
Awareness programs for special abled	Dialog and Commutation initiated with the Samarthanam Trust, the trust is working for the empower visually impaired, disabled and underprivileged people through developmental initiatives focusing on educational, social, economic, cultural and technological aspects.

13. Whether the AQAR was placed before statutory body?

Yes

• Name of the statutory body

Name	Date of meeting(s)	
Governing Body	25/11/2022	

14. Whether institutional data submitted to AISHE

Part A				
Data of the Institution				
1.Name of the Institution	Shaheed Rajguru College of Applied Science for Women			
Name of the Head of the institution	Prof.(Dr.) Payal Mago			
Designation	Principal			
Does the institution function from its own campus?	Yes			
Phone no./Alternate phone no.	01122623503			
Mobile No:	8800672660			
Registered e-mail	principal@rajguru.du.ac.in			
Alternate e-mail	dr.payalmago@gmail.com			
• Address	Vasundhara Enclave, Near Chilla Sports Complex			
• City/Town	Delhi			
• State/UT	Delhi			
• Pin Code	110096			
2.Institutional status				
• Type of Institution	Women			
• Location	Urban			
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Alternate phone No.	
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Upload latest notification of formation of IQAC	View File
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If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
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If yes, mention the amount	
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13 Whathar the AOAR was placed before	Yes

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• Name of the statutory body

Name	Date of meeting(s)	
Governing Body	25/11/2022	

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	28/02/2022

15.Multidisciplinary / interdisciplinary

Shaheed Rajguru College of Applied Sciences for Women is a constituent college of University of Delhi imparting education to

girl students in 14 courses, covering basic sciences, applied sciences, management studies and humanities. The college is following the Undergraduate Curriculum Framework-2022 (UGCF-2022) prepared under the NEP 2020 from the academic session 2022-23, which has been prepared after rigorous brainstorming discussions with various stakeholders. It not only underlines the philosophy of NEP 2020 but also aims at attracting young minds for research, innovations, entrepreneurship, social outreach, apprenticeship and other such endeavors.

The policy gives the flexibility to a student with its option of multiple entry and exit points. This will help students, especially girl students who due to various unforeseen reasons are not able to complete their education. The college has always created an environment where the students are motivated to study and become socially and economically independent.

The policy aims at providing multidisciplinary and holistic education. The college will give ample choices for a student to choose subjects of her choice from a pool of courses for Generic Elective, Skill Enhancement and Value Added Courses such as Vedic Maths, Ethics and Culture, Ayurveda and Nutrition, Emotional Intelligence etc. as per the spirit of NEP. A science student shall be able to pick up Understanding Psychology or Fundamentals of Stock Trading or Fitness and Wellness, likewise a humanities or management student can choose Fundamentals of Calculus or Introduction to Statistics or Programming with Python etc. Environmental Sciences course will be compulsorily covered for all streams. Further, the framework has a provision of inter and intra university mobility. This would be beneficial for students who lose their years of study as their parents are in a transferable job.

Students would be encouraged to take up internships and research projects in industries and research institutes. The college has recently started a Centre for Multidisciplinary Research, Innovation and Entrepreneurship (CMRIE). The centre aims at promoting the culture of innovation and research among the youth by funding their projects and innovative ideas.

16.Academic bank of credits (ABC):

The College shall follow the framework laid by University of Delhi which allows multiple exits and entries. The proposed framework has provisions for Academic Bank of Credits which shall be followed in letter and spirit so as to benefit the students. Students can opt for additional vocational courses than those prescribed in the curriculum to better their career prospects.

The faculty regularly take assignments, group discussions, quiz, tests etc which form part of internal assessment.

17.Skill development:

The college is going to implement UGCF designed under NEP-2020 by University of Delhi. The students are required to choose from a pool of Skill Enhancement courses being offered in the I semester such as, Advanced Spreadsheets Tools, Communication in Everyday Life, Digital Marketing, Essentials of Python, Front End Web Design and Development, Graphics Design & Animation, Personality Development and Communication, Programming with Python, Public Speaking in English Language and Leadership, Statistics with "R". Apart from this students shall choose a Value Added Course from Reading Indian Fiction in English, Ethics and Culture, Ayurveda and Nutrition, Financial Literacy, Vedic Mathematics, Digital Empowerment, Emotional Intelligence and Sports for life. Combination of these courses shall promote vocational education, inculcate positivity and develop humanistic, ethical, Constitutional, and universal human values. The faculty members have been given due training to educate the students for these skill based and value-based courses.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The faculty members impart instructions to students in both English and Hindi languages. The College has plans to offer various courses in Hindi and Sanskrit languages. Vedic Mathematics, Ethics and Culture, Ayurveda and Nutrition courses help in conserving and promoting Indian ancient, traditional knowledge.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

All the courses have their syllabi designed on outcome based education. Each student has to compulsorily take up generic elective, skill-based, value-added, discipline elective courses besides their core papers. This framework ensures holistic

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development, keeping the core values intact. Beside this, research component has been given adequate relevance to ensure brighter prospects.

20.Distance education/online education:

Majority of our classrooms are IT enabled which contribute towards better grasping of the concepts. Various software ensure smooth running of the practical classes.

Guidelines are awaited from the University of Delhi of blended learning and distance education.

Extended Profile	
1.Programme	
1.1	349
Number of courses offered by the institution acros during the year	ss all programs
File Description	Documents
Data Template	View File
2.Student	
2.1	1770
Number of students during the year	
File Description	Documents
File Description Data Template	Documents <u>View File</u>
-	
Data Template	View File 413
Data Template 2.2 Number of seats earmarked for reserved category	View File 413
Data Template 2.2 Number of seats earmarked for reserved category State Govt. rule during the year	A13 as per GOI/
Data Template 2.2 Number of seats earmarked for reserved category State Govt. rule during the year File Description	A13 as per GOI/ Documents
Data Template 2.2 Number of seats earmarked for reserved category State Govt. rule during the year File Description Data Template	A13 as per GOI/ Documents View File 583

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File Description	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	114	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	
3.2	130	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<u>View File</u>	
4.Institution		
4.1	22	
Total number of Classrooms and Seminar halls		
4.2	318.31442	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	688	
Total number of computers on campus for acaden	nic purposes	
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculur documented process	n delivery through a well planned and	
The vision of the college acts as a yardstick to implement the curriculum effectively. Since the faculty, are members of Committee of Courses, they were directly involved in curriculum designing of recently introduced CBCS (LOCF) and UGCF courses.		

Action Plan

- Skill Enhancement, Discipline Specific Elective and Generic Elective courses are finalized before the commencement of every semester.
- Timetable Committee defines feasible slots for Generic Elective and Ability Enhancement Compulsory Courses in the timetable.
- The Staff Council plans the activity calendar to coordinate academic, co-curricular and extra-curricular activities for each academic year.

Value Addition

- Interaction with industry and research organizations, regular alumni meet, seminars and lectures from eminent speakers, add value to the curriculum.
- Students are encouraged to take up training and internship programs in various research institutions and industries.

Continuous Evaluation

- Internal assessment, being an integral part of curriculum, is undertaken transparently as per the University guidelines. Students are assessed through assignments, projects, class tests, group discussions, presentations etc.
- For practical sessions, students are evaluated on the basis of their performance and understanding.

Infrastructural Support

- The procedures for enhancement and maintenance of departmental, sports and library equipments are well defined and documented.
- A fully automated, Radio Frequency Identification enabled and well stocked library, subscribes to a large number of e - Resources. It facilitates regular teaching and provides resource material to the students for their internship and research projects.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The Academic calendar as notified by the University of Delhi is followed strictly. Teaching plan is prepared in such a manner, that each unit of the given course is completed successfully in the allocated time, taking semester break and other holidays into account.
- Continuous internal assessment is an integral component of CBCS with 25% weightage in theory and 50% weightage in practical. This is in conformity with university guidelines and strictly followed for all the programmes in the college.
- The theory component comprises of tests, presentations, quiz, written assignments, prototype product making, projects etc.
- Continuous internal evaluation in practical class comprises of marks obtained from mock viva, product preparation (wherever applicable), record / practical files etc.
- At the end of each semester, internal assessment of theory classes is compiled and cumulative assessment is displayed for the students.
- Finally, the Moderation Committee compiles, rectifies and verifies the internal assessment marks of students of all the programmes. At the end of the semester, It is uploaded on the University of Delhi portal, within the given time frame.
- Practical internal assessment marks are included in the final practical exam conducted in the college at the end of each semester. Total marks are then uploaded on the University of Delhi portal.
- Examinations are held as per schedule and the results are declared by the University of Delhi on time.

File Description	Documents
Upload relevant supporting documents	<u>View File</u>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating

B. Any 3 of the above

University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

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1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

181

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

181

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College offers several courses which integrate various cross cutting issues as part of their curriculum.

Gender Equality and Equal Opportunity: Certain courses like, contemporary India, Women and Empowerment, Marginalities in Indian Writing, Individual and Society engage with contemporary representations of women femininities, gender-parity and power. These courses elaborate how gender norms intersect with other norms, such as caste, race, religion and community to create further specific forms of privilege and oppression.

Environment and Sustainability: Environmental Studies, a compulsory course for all programmes, aims to sensitize students about various threats to the environment and guiding them for building a self-sustainable environment. Other courses related to environment and safety are Bio-safety and Bioethics, Food Safety, Environmental Microbiology, Environmental Psychology and Green Chemistry.

Human Value: Psychology of Individual Differences, Applied Social Psychology, Positive Psychology, Psychology of Peace, Psychology of Disability and Counselling Psychology are courses which emphasize upon self-reflection, understanding social problems, gaining knowledge about intervention strategies and create awareness about national, international peace and conflict. Yoga and Stress Management, Obesity Management are Generic Elective

Courses which encompass various yogasanas, pranayams and satkarmas advocated for healthy living, health risks associated with obesity and ways to manage it.

Professional Ethics: Entrepreneurship Development, Business Ethics and Corporate Governance, IPR for Biologist, Counselling Psychology are the courses which inculcate ethical values, leadership qualities, entrepreneurial mindset and knowhow of intellectual rights.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

170

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File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.rajgurucollege.com/images/pdf/ Employees-Feedback-2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

635

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File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

311

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning-centered pedagogy adopted by the college addresses the diverse needs of both advanced and slow learners. Faculty recognize the potential of advanced learners and seek to nurture them through a variety of interventions and activities. Advanced learners are encouraged to

- take on challenging assignments as part of their summer internships,
- become members of professional bodies and take on microlevel research projects to promote the idea of research.
- to participate in various technical events/seminars/workshops. Through such activities, students are taught leadership skills to enhance their learning level and realize their full potential.
- to enhance their academic skills, they are given additional classes for competitive exams. They are also recommended additional reading materials and e-resources.

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Similar attention is given to slow learners by offering them

- remedial classes that each faculty announces contact hours during which they come and discuss their problems.
- more assignments and tests to improve their skills so they can do better during semester end exams.
- Peer assisted learning program is promoted.
- The hands-on groups are set up so that there is a combination of slow and advanced learners. This has a synergistic effect on the whole group.
- Bilingual teaching in the class.

File Description	Documents
Link for additional Information	https://www.rajgurucollege.com/NAAC/NAAC3/ Criteria2/2.2.1_22.pdf
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1770	114

File Description	Documents
Any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning includes hands-on experience through visits to various industries, research laboratories, institutes, and academic lectures by eminent scientists and researchers Students are encouraged to take on summer internship projects, work on case studies, role-play, write memos, lead discussions, and engage in self-reflection.

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Participatory learning includes discussions of personal experiences in the classroom and appropriate feedback to encourage student participation in the classroom. Activities are conducted in teams to foster team spirit and collaboration. Classroom discussions about previous lectures help assess students' prior knowledge and improve their attention and participation in class. Students make presentations on topics related to or outside of their curriculum. Classwork to promote social awareness is encouraged. Interdepartmental and intercollegiate activities are organized and group discussions on current topics are encouraged, and short quizzes are given on topics after a particular topic has been covered in class.

There is a plethora of problem-solving methods used by departments to enhance the learning experience. These include reviewing topics that a class finds difficult and setting up extra lessons when necessary. Mentor-mentee relationships are encouraged to break down the barrier between teacher and student.

Assignments/tests/questionnaires from the previous year are reviewed in class.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://www.rajgurucollege.com/images/pdf/ Annual%20Report_2021%20-%2022.pdf#page=53

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college believes that ICT can play an important role in what it calls experiential learning. This includes providing hands-on experience using ICT-enabled classrooms and infrastructures,

Computer-based conceptual learning is promoted through software and videos. Question banks for college and competitive exams are also provided to students in electronic format. Theory classes are supplemented with videos to clarify the concept for the students.

ICT is effectively used for imparting the curriculum through films/audio/video etc. The college campus is also Wi-Fi enabled.

Presentations are delivered by the students which helps in improving their oratory skills. The presentations are made using

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ICT tools like MS PowerPoint and Prezi. The library is fully automated and equipped with RFID (Radio Frequency Identification). LCD Projectors and laptops are available for ICT-enhanced teaching.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.rajgurucollege.com/Administrat

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

109

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

114

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

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/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

75

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

902

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College ensures that both students and their parents are informed of the evaluation process during the orientation program for first-year students and at the beginning of each semester. The distribution of the 25 marks among the various components is explained to students.

Assessments are designed to encourage and motivate students to perform and score well on tests. They are given feedback on assignments and tests to help them identify their weaknesses. Final internal assessment sheets (IA) are shared with students for their signatures to ensure there are no discrepancies. The IA marks are moderated and monitored at two levels, departmental and

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institutional. It is ensured that there are no discrepancies or biases. Student attendance is uploaded to the college website monthly. This provides transparency in the courses where grades are assigned for attendance.

For students who are actively participating in extracurricular activities, it is ensured that they do not miss their class assignments. These students are also granted leniency in the deadlines for submission of assignments.

In the practical classes, students' daily performance for each experiment is evaluated. This includes regularity, performance, viva and submission of the records on time.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	http://du.ac.in/uploads/new-web/notifications-2021/29102021 Notification%20conduct%20of%20IA,%20practical.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College has a mechanism for the prompt resolution of complaints related to grievances. The internal examinations are conducted by the College in the form of tests/assignments/quizzes/presentations. The marks obtained by the students in the internal examinations are communicated to them by the individual faculty members teachingthe respective course. Any complaint by a student is first resolved by the faculty concerned and if a discrepancy persists, it is then resolved at the departmental level by the departmental moderation committee. A College-appointed monitoring committee reviews grades before they are sent to the University at the end of each semester.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	https://exam.du.ac.in/IA.html

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

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The College adheres to the curriculum prescribed by the University for all courses. A weekly lecture schedule is given in the syllabito help instructors plan classes in advance. Course objectives are explicitly stated for each assignment. This helps a teacher prepare their lectures with specific objectives. During class, teachers state the learning objective before and the outcomes after completing a specific topic.

Firstyear students are informed about the course during the orientation program on the first day of the academic session, to which parents are also invited. The course outline for all the programmes is presented. Data on internships and students pursuing higher studies are also shared. They are given a tour of the labs to see the facilities and infrastructure of the college.

Alumni are invited to inform students about the opportunities and pathways open to them after graduation. Alumnae accomplishments are displayed on a wall in the college's administration building. Students are then made aware of the gaps and guided in filling those gaps.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	http://du.ac.in/index.php?page=revised- syllabi-2019-2020
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Exemplary student outcomes and university positions are an indicator of academic performance in the programmes offered. Well-placed alumnae indicate that the courses taught are relevant and in demand in industry. Alumnae pursuing higher education and research in India and abroad are also an indicator of the Institute's high academic standards.

The knowledge acquired is quantified through academic grades and scores. Continuous assessment is the immediate feedback on the teaching and learning process. Any gaps are closed by repeating or spending more time on topics or concepts that students do not understand.

Students are encouraged to complete technical and social internships. These internships in industry or research institutes help them understand the practical applications of concepts learned in the classroom.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	https://www.rajgurucollege.com/images/pdf/ Annual%20Report 2021%20-%2022.pdf#page=141

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

571

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	<u>View File</u>
Paste link for the annual report	https://www.rajgurucollege.com/images/pdf/ Annual%20Report_2021%20-%2022.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.rajgurucollege.com/images/pdf/Student-Satisfaction-Survey-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

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3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

25.43000

File Description	Documents
Any additional information	<u>View File</u>
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	https://www.rajgurucollege.com/NAAC/NAAC3/ Criteria3/3.1.2 b 22.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

82

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

35

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

20

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College aims to make students sensitive towards social issues of neighbourhood community and encourage them to make their contribution for a better tomorrow and impact the society

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positively.

Since the world was reeling under Covid-19, NSS organised various programmes related to health issues and other ailments, such as webinar on Post-Covid Complications and palliative care impact of COVID-19 on Cancer, programs on AIDS awareness, TB awareness, blood donation awareness, celebration of Nutrition Week and Health Check-up camp. International Women's Day, National Voter's Day and Vigilance Awareness week were also celebrated.

Azadi ka Amrit Mahotsav marked 75 years of independence and was celebrated with activities such as extempore competition on Sustainable Trends for a responsible citizen, Visharth, Bhartiya Aacharn, Chitra Varnan, Freedom Run and various other competitions.

Unnat Bharat Abhiyan society has adopted nearby Dallupura village and carried out drives such as Cleanliness & Hygiene Awareness and Mental Health in Rural India.

Girl Up Nayaab, organised a Menstrual Health Management workshop, a donation drive for Children's Education

Enactus organised a Mushroom Cultivation Program to empower the under privileged .

Pravirdhi, the Eco-Club of the College organized a Cleanliness Drive and Plantation Drive.

The students of Physics department work for the safe disposal of ewaste. A composting unit at the College prevents the kitchen waste of the canteen, hostel mess and staff quarters from going out of the premises and reaching the landfills.

These extension activities significantly paved for holistic development of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

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3.3.2.1 - Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

47

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

- 3.3.4 Number of students participating in extension activities at 3.3.3. above during the year
- 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

4	0	
- 1	~	h

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

292

File Description	Documents
e-copies of linkage related Document	<u>View File</u>
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

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4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college, spread over 9 acres, has modern facilities and infrastructure. Situated near the Delhi-Noida border, it is well connected via local bus and Delhi-Metro. The college has two blocks: the administrative block and the academic block. The 4-storied academic block has fourteen departments, their laboratories, seminar rooms, lecture theatres and faculty rooms. The basement includes the gymnasium, common room, and canteen. The administrative block, besides the offices, has a 500-capacity state-of-art auditorium, conference room and library.

Learning Spaces: The lecture theatres are equipped with appropriate, comfortable furniture; good ventilation and adequate light. Classrooms are equipped with LCD projectors and wi-fi. Three air-conditioned Seminar rooms with seating capacity of ~100 students each, are equipped with wi-fi, projector and audio system. The college has 46 well equipped, state-of-art laboratories spread across different departments. The Pilot Plant has processing equipment and machinery. The 3-floored air-conditioned library is RFID enabled, fully automated with e-access facilities.

Support Facilities The college has friendly infrastructure with ramps and lifts for specially-abled. The college has hostel facility for more than 100 students, a well-equipped Gymnasium and sports room, courts for various sports, amphitheatre, beautiful landscaped gardens and lawns, staff quarters for teaching as well as para-teaching staff.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.rajgurucollege.com/NAAC/NAAC3/ Criteria4/4.1.1_b.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a multi-purpose air-conditioned auditorium with a seating capacity of ~500 students. A spacious stage, projector, state-of-art light and sound arrangements makes it the perfect venue for hosting various intra and inter-college events. An other

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architectural delight of the college is its amphitheatre, with a seating capacity of 1000. Along with the large ground, it is used for events like technical and cultural festivals, concerts etc.

The college has various cultural societies namely-Music, Dance, Fashion, Street play, Literary, Fine arts, Mental health, Finance, SPIC Macay and student clubs like Robotics, Movie, Environmental, Ek Bharat Shrestha Bharat for cultural, social and environment awareness and interactions. A common room, NSS room, student-council room are exclusively used for various activities.

Facilities for Sports and Games

Details of Infrastructure for sports

Area

Athletics Ground

200 mtrs track

Badminton Court

 20×44 feet

Kho kho Ground

27 x 16 mtrs

Volleyball Court

60 x 30 feet

Table Tennis

 $2.74 \times 1.525 \text{ mtrs}$

Aerobics Facility

Basement area

Yoga Facility

Basement area

Gymnasium

Well-equipped Gym (Treadmills, Cross Trainer, Spine Bikes, Vibro Machine Flat /Incline/Decline bench, Weights etc

Any other infrastructural facility for sports

Ground/ Space near staff quarters

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.rajgurucollege.com/NAAC/NAAC3/ Criteria4/4.1.2 b.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

22

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://www.rajgurucollege.com/NAAC Galler yGeo.aspx?id=27
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.64567

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File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Shaheed Rajguru College of Applied Sciences for Women Library consist of a three storey building in the administrative block along with 585.80 sq. mtr area and 250 seating capacity. The college library is RFID (Radio Frequency Identification system) enabled, which is being used for library housekeeping operation. The system moves beyond security to become tracking system that combine security with more efficient tracking of books throughout the library, including easier and faster charge and discharge, inventorying, material handling. The automated book droop kiosk is used for easier return of books. The RFID system includes self-circulation desk, staff work station, security gate, book droop box, RFID reader, RFID sticker for book, RFID enabled member card, SMS and e-mail services in each book transaction.

The College library has more than 20,500 printed books and approx. 1,35,000 e-books, 11 printed journals and many scientific encyclopedia and periodicals covering all aspect of fundamental science, such as Electronics, Instrumentation, Food Technology, Computers Sciences, Psychology, Management, Microbiology, Psychology, Biomedical Sciences, Biology, Biochemistry, Chemistry, Physics etc.

In the process of digitization, the library has digital materials on its institutional repositories like New Product Development done by the 3rd year student of Food Technology.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://www.rajgurucollege.com/Library

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4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

17.38008

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

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The library subscribes to many Electronics Resources through UGC-Infonet, DULIS Electronic Journal and NLIST of Inflibret. This includes around 49270+ e-journals available in the present library with three WiFi computer laboratories consisting of 80 computers. The library has three laptops fully loaded with braille software. The library is also fully wifi enabled.

There are total 5 server's working in the college premises namely -

- · 2 DU Server's
- 1 Accounts Server
- 1 Administrative Server
- 1 Library Server

We have reserved the IP Address, so that the different servers, mentioned below can work using the Sub-Server path -

- · Administrative server
- · Accounts Server
- Library Server

All the computers of departments and laboratories of college are connected through local area network (LAN).

Entire College premises is equipped with LAN and Wi-Fi setup. There are total 32 Access points in the college campus.

College authorities have provided Login ID and Password to the faculty, staff and convenors of all the societies, so that Official work can be carried out.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

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688

File Description	Documents
Upload any additional information	<u>View File</u>
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

308,668754

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures regular maintenance and upkeep and up gradation of all the infrastructural facilities with the help of various staff council committees, such as Purchase committee, Library Committee, Time table committee etc. approved by the Governing body.

The routine college and hostel building maintenance is carried out by Delhi Government regularly through PWD.

All the purchases are made through GeM portal only. To ensure the proper utilization of funds allocated to each department for procurement of equipment, instruments, recurring and non-recurring items, approval from purchase committee is required. The stock checking committee audits the labs, library and office annually and the condemned/ obsolete/outdated material is written/auctioned off to dispose the scrap with the established procedures.

The college library Committee, constituted with the librarian and teacher-in-charge of all academic departments, is responsible for updating the library.

Rationale and Optimal utilization of space and time is taken care by the timetable committee.

Sports grounds are maintained by the horticulture, electrical and civil departments of PWD,

IT infrastructure maintenance frequencies are real time-daily, weekly, monthly, quarterly or yearly as needed.

The Website maintenance committee reviews the website regularly for updating and enhancement of website design and content. The committee also coordinates with other committees to post relevant information.

Garden committee maintains and develops the college gardens and grounds.

Canteen/Hostel Committee is responsible for maintaining standards of the canteen and hostel.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://assessmentonline.naac.gov.in/stora ge/app/public/agar/24519/24519_52_118.pdf? 1672157555

STUDENT SUPPORT AND PROGRESSION

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5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

348

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

182

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

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File Description	Documents
Link to institutional website	https://www.rajgurucollege.com/Departments
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

481

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

481

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

50

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

154

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	<u>View File</u>
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

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government examinations) during the year

24

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	View File

5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

70

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college ensures student representation in various administrative and cultural committees. These representatives are actively involved in academic and administrative activities such as Anti-Ragging, Entrepreneurial Development Cell, Eco Club, North East Cell, Student councils and departmental feedback committees. The Student Council, an elected body of students represents student's ideas and concerns with the college administration. The elected department council is entrusted with organising technical sessions and competitions via their departmental fest. The students play a paramount role in admissions, placements,

proctorial issues, Discipline Resource Committee, College Complaint Committee and Gender Sensitization Committee etc.

The college has many cultural societies like Ahaarya (Dance), Mukhauta (Drama), Philyra (Music), Inklings (Literary), Glamfire (Fashion), Shuffleshots (Photography), Elvira(Art) etc. which have their own council/representatives. These societies enrich the students with new horizons for them to explore, further augmenting the institutional values of the college. The student council actively organises various intercollege and interuniversity sports and cultural events that are popular amongst the students

The college students also work for welfare of the society under NSS, Enactus, Unnat Bharat Abhiyaan etc with the aim to bridge social gaps and empower the underprivileged.

Through these representation and engagements students create a suitable environment for learning and growth.

File Description	Documents
Paste link for additional information	https://www.rajgurucollege.com/Responsibil
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

123

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

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5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college does not have a registered alumni association but we have a very dynamic alumni cell. Main objective of the alumni cell is to act as a bridge between the college and alumni. They have been responsible for keeping complete track of alumni with their relevant information; keep them updated about various achievements of the college.

Alumni cell contributes in various non-financial ways such as alumni interaction in various departments through regular alumni lecture series like Vyakhyan and Shrinkhala. During alumnistudent interactions the alumni spare there valuable time to visit college and highlight the importance of current trends in the market and guide the students about the career opportunities in different fields. They share their personal experiences with students. Alumni visit the campus at regular intervals to steer the current students in planning and organizing events, for functioning of various students clubs.

Our eminent alumni motivate the students to follow a dedicated and focused path to achieve their professional goals. Alumni extend their support for campus placements and summer training in departments like food technology, Instrumentation etc. The alumni cell works strongly to strengthen the bond between the college and alumni.

File Description	Documents
Paste link for additional information	https://www.rajgurucollege.com/images/Alum ni/Activities/alumni- activities-2021-22.pdf
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

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GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As an institute of effective education, learning, and character building, SRCASW, envisages distinctive characteristics in terms of addressing the needs of students and the society it seeks to serve through its vision and mission statements.

The leadership of the college establishes a culture of adopting best practices and thus ensures institutional functioning towards quality enhancement through IQAC. Adoption and execution of policies take place under the supervision of a duly constituted governing body. Decisions regarding college functioning and policy implementation take place after suitable deliberations from staff council committee members which shows the all-inclusive nature of the governance.

Apart from academic courses, the college also has started offering foreign language courses. The institute runs its journal and thus promotes strong research culture for faculty and students. Industry-academia bonds are strengthened through the organization of conferences, workshops, and seminars at regular intervals. FDP and training programs at regular intervals ensure skill upgradation for teaching as well as non-teaching staff. Students get exposed to various cultural, environmental, and social causes via several programs and events organized frequently by the college. The governance of the institution is committed towards implemention of the Vision and Mission of the institution through frequent evaluation, comprehensive interaction with the faculty, and a feedback process.

File Description	Documents
Paste link for additional information	https://www.rajgurucollege.com/Vision- Mission
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes in practicing decentralization and

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participation of all stakeholders-students, faculty and the nonteaching staff in its management. The college has a Governing Body, which constitutes of the Principal, teaching and nonteaching representatives as its members apart from the university and government representatives which ensures an all inclusive environment in decision making. Further, various committees are constituted for specific purposes which aids in achieving participative management. Each of the committee has clear guidelines and role and committed to work under the guidelines of the IQAC. Each committee works for a specific operational purpose and consist of a convenor, co-convenor and members as a team which work together. For example The decentralization in purchase related operations of college is achieved through the college purchase committee which has representation from all departments teaching as well as administration. The committee collectively identifies the intricacies of the purchase requirements for various needs both academic and non-academic. The committee has adopted procurements through Government e-Marketplace (GeM). GeM login ids are created for TICs of the departments and admin through which they make purchases as per their needs. All the procurement in college happens through these stakeholders in a decentralized manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/perspective plan is effectively deployed

To support research and innovation the college has proposed to start a Centre for Multidisciplinary research, Innovation and Entrepreneurship. College also intends to start an interdisciplinary journal. Also, Enactus, a student society made for social upliftment of weaker sections of the society, conducts many programs in which students train people from economically poor group so that they can earn a living and self-sustain. The students themselves learn the nitty-gritty of starting a start-up. This will help many of them to work as entrepreneurs, making them job-givers instead of job-seekers. The Entrepreneurship development cell also works to enhance entrepreneurial skills of the students by organizing various competitions like idea generation etc. All these activities are being conducted under the

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umbrella of Institution Innovation Council.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.rajgurucollege.com/CMRIE.aspx
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a healthy work culture and transparent mechanism under the supervision of its Governing Body, IQAC, Staff Council and the Student Council. The Governing Body consists of internal members and personalities from various fields such as academics, industry, bureaucracy and social work. The powers and duties of the Governing Body and other authorities are as per statute 30 and ordinances XVIII of the University of Delhi. Decisions regarding institution suspension or abolition of teaching and non-teaching posts, service rules, recruitment policies and promotional policies are taken under its supervision. The Principal as a chief executive and academic officer hold the key to the administration, organization of teaching and extra-curricular activities in the college. IQAC lays down the standards of quality maintenance, enhancement and strive to keep our institutional procedures up to date and aligned as per the adopted best practices. The Staff Council consisting of principal and teaching staff takes strategic decisions via its committees on admissions, sports, and various matters related to college administration. The institute elects a Student Council to ensure student representation. To maintain the highest standards of work environment for all stakeholders, the college has proper grievance redressal system in place wherein committees like SC/ST/OBC Cell, Internal Compliant Committee, Antiragging Committee etc. are functioning for specific issues.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.rajgurucollege.com/Hierarchy
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

As per the norms of University of Delhi, there are various welfare measures and facilities provided to the teaching and non-teaching staff at the college.

Welfare Measures - There is a provision for allotment of staff quarters for teaching and non-teaching staff of the college. The staff quarters are situated well within the college premises for the beneficiaries. A well-structured and well-functional gymnasium, with a trainer in place, is provided in the college for faculty, students and non-teaching staff. Fee reimbursement for children of all employees is also provided by the institution to a certain limit. Medical reimbursement can be availed by the staff according to the rules and guidelines adopted and approved by University of Delhi. Leave Travel Concession (LTC) facility is also available to teaching and non-teaching staff as per the rules

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of Government of India adopted and approved by University of Delhi. Other facilities like, Travelling Allowance, tuition fee reimbursement, advance and loans as adopted and approved by University of Delhi are made available to staff members. Pensionary benefits, Provident Fund/New Pension Scheme benefits as adopted and approved by University of Delhi are also availed by the staff members.

File Description	Documents
Paste link for additional information	https://www.rajgurucollege.com/for_staff.a spx
Upload any additional information	No File Uploaded

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

In case of teaching staff, the norms set up by the UGC and adopted by the University of Delhi are adhered to. The teaching staff fills an annual self-appraisal report which contains general information, teaching activities, involvement in student and

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research related activities, publication of papers, research guidance, patents, special lectures etc. On the basis of this proforma, Screening-cum-Evaluation Committee/Selection Committee set up by University of Delhi as per UGC Regulations scrutinizes the information provided and give recommendations for promotion/career advancement. The faculty is promoted on the basis of the said recommendations. In case of non-teaching staff, the norms adopted and approved by the University of Delhi are adhered to. An annual performance appraisal proforma is provided to staff and Reporting Officer fills points on the basis of assessment of work output, assessment of personal attributes and assessment of functional competency. General remarks about health, integrity, overall qualities including area of strengths and weaknesses, extraordinary achievements, significant failure are also given. Based on above report, Reviewing Officer gives his observations. Points given in report are graded as Outstanding, Very Good, Good etc. and used for career progression schemes including promotion by Departmental Promotion Committee etc. On the basis these, nonteaching staff is given promotion/career advancement as per prevalent recruitment rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college strives to achieve efficient and judicious use of available financial resources so that it can achieve its full capacity and resources can be mobilized in the most effective manner. This leaves no scope for misspending or misuse of valuable resources. To achieve this, the college conducts auditing by appointing auditors called external auditor, annually also known as Statutory Auditor or Chartered Accountant (CA), involved in stock checking of financial resources. The internal auditor is the Examiner of Local Fund Accounts (ELFA), Govt. of NCT of Delhi. Audit is also conducted by the C&AG. The CA and the ELFA conducts auditing and inspecting exercises every year. The C&AG conducts audit of all the years, every five years or so, in one-go or as per available resources for all years. The latest CA and ELFA

audit has been up-to date till 2020-21. The C&AG audit has been done till 2021-22. After a thorough audit process, the audit objections have been negligible. To resolve any doubts, there is a dispute settlement mechanism through which the resolution is achieved. Objections, if any, have to be placed before the Governing Body and remedial measures, if possible, are taken accordingly and are sent as replies to the respective auditing bodies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.07819

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute is affiliated to University of Delhi and is fully funded by Government of NCT of Delhi for grants related to salary, recurring expenses and capital expenses. The budget prepared by administration is further scrutinized by governing body and is then sent to government for approval. The buildings of the college, hostel and garden are maintained by the PWD and funds are directly transferred to the PWD for this purpose by government for this. The college also receive funds in the form of fees from students which are utilized for student welfare. The fee has been kept minimum to encourage students even from humble background to become a part of this academic institute. Since the college grants

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are given on shortfall basis, there is no scope for creating corpus. The govt. funded projects are coveted as they facilitate building infrastructure for research. Sometimes funds are also received from UGC for seminars and conferences attended by faculty members after a proper application procedure for the same. At times, students generate funds from various industry/organizations in the form of sponsorships which are utilized in organizing activities. The college is a center for IGNOU and School of Open Learning (SOL) and receive funds for being the same.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Academic:

The IQAC has been identifying, initiating and continuously working on promoting and improving the different aspects to the teaching-learning process. The college participates in NIRF ranking and has secured positions 31 and 51 and 36 in the previous 3 years respectively. College secured grade A+ in the last NAAC assessment cycle. College has adopted a fully transparent and democratic process for students' selection of generic elective, discipline specific elective and skill enhancement courses, keeping up with the spirit of LOCF-CBCS course objectives.

Infrastructural:

After reopening of college post Covid, college has started the process of upgradation and repair of equipments. The college is also planning to add anopen gym to its infrastructure. Coaches are being appointed to train students for specific games like Yoga, KhoKho, Volleyball, Badminton, Chess etc.

File Description	Documents
Paste link for additional information	https://www.rajgurucollege.com/IQAC.aspx
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

A system of addressing grievances has been placed. College conducts academic audits, remedial classes and takes student feedback. Each department keeps track of student performance and attendance. Student industry interaction via seminars and conferences, alumni meet etc. has increased. Industry internships are encouraged. IQAC under its aegis assists in regular Conferences/ Workshops/ Seminars/ Webinars/ Talks/ Alumni interactions/ Educational trips, etc. Hands-on expertise and knowledge transfer is assured for students by exposing them to latest technology, industrial trips, in-house projects at reputed organizations. To prepare students for research in their respective fields the college also provides training of tools required for research as per the curriculum. Short term courses for career counselling and counselling sessions are also provided. IQAC has encouraged various short term courses like German and Urdu language which has benefitted the students.

File Description	Documents
Paste link for additional information	https://www.rajgurucollege.com/feedback_fo rm.aspx
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.rajgurucollege.com/Annual- Reports
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a). Safety and Security

The college has a Women Development Cell (WDC), the NSS, and the Proctorial board that work together to ensure the campus's safety. They regularly organize programs, self-defence workshops, and movie screenings on women's safety, and security. Women's helpline numbers are displayed.CCTV cameras are installed in the college. Anti-ragging Committee ensures zero tolerance for ragging. Female guards are widespread throughout the college. UGC guidelines and ordinances of the University of Delhi are strictly followed.

b). Counselling

The college organized a certificate course on Therapeutic Yoga from 17-01-2022- 16-02-2022. A mental health webinar was organized on 26-09-2021. In addition, the webinars on mindfulness in rural India were held on 7-09-2021 and 25-11-2021, Azadi ka Amrit Mahotsav. The College has a full-time Psychologist and doctorwho addresses any mental stress issues and illness of the students and staff.

c) Additional Facilities

The college has an amphitheater, canteen space and student society rooms. The hostel has a recreation room and a visitor's room. The hostel has a warden and a junior duty assistant to solve the

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problems related to safety and security.

File Description	Documents
Annual gender sensitization action plan	https://www.rajgurucollege.com/COMMITTEES/ Women-Development-Cell
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.rajgurucollege.com/NAAC/NAAC3/ Criteria7/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste segregation and safe disposal are a part of the college's sustainability. Solid, semi-solid organic wastes from the garden, canteen and hostel mess are utilized for composting and vermicomposting units in the college.

Wastepaper is recycled for craftwork or systemic recycling. Liquid waste is spent in the sewage treatment plant in the college. It collects wastewater from administrative, academic and hostel blocks and is recycled into safe water. Regular service is provided by the PWD department. The treated water is used for watering plants, and flushing toilets.

Biomedical waste is properly autoclaved and sealed in dedicated bags and disposed of in separate dustbins. Awareness activities on e-waste such as webinars, competitions and collection drives were

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organized by the Department of Physics such as celebrating a week, on international e-waste day from 02.10.2021 to 09.10.2021, competitions such as poster making, and an awareness drive on e-waste collection from 22-11-2021 to 28-11-2021.

Hazardous chemicals from the college are condoned with great care and under the supervision of technical assistants and faculties. The use of radioactive materials in any form is zero in the college. College follows strict protocols and guidelines issued by the government and keeps updated from time to time.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<u>View File</u>
Geo tagged photographs of the facilities	https://www.rajgurucollege.com/NAAC_Galler yGeo.aspx?id=88
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	<u>View File</u>

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College believes in respecting students and celebrates festivals from all religious faiths. SPIC MACAY regularly hosts programs for all religious faiths and promotes Indian culture through dance, music, and theatre in the college. The activities like Swachh Bharat Abhiyan, cleanliness drives, blood donation camps etc. aim at bringing together learners from all faiths. Classes in German languages welcome foreign fervour.

ENACTUS regularly works on spreading awareness of inequalities by discussing LGBTQIA+ communities. Society had been providing them with opportunities through different projects.

Under Unnat Bharat Abhiyan (UBA) the college has adopted slums in neighbouring villages Kondli, Dallupura and Kalyanpuri. The UBA ensures cleanliness by collecting and distributing basic commodities and carrying out cleanliness, and awareness drives on different issues, and classes in these areas. Various activities such as competitions webinars, panel discussions, and the significance of rainwater harvesting, were organized in 2021-2022.

The North-East cell of the college aims to promote the spirit of fraternity and unity in diversity as a step towards national integration by amalgamating lesser-known cultures and traditions of northeastern states into the mainstream. Under the scheme Ek Bharat Shrestha Bharat students exchange program, students from different states and cultural backgrounds are admitted to the college.

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File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college realizes the significance of constitutional responsibilities, duties, and rights. A vigilance week was celebrated from 26-10-2021 to 01-10-2021. All stakeholders were sensitized and motivated by the ancient wisdom that made up 75 years of India's Independence. The Vigilance week on the 'Independence India @75: Self Reliance with Integrity, celebrated activities such as competitions on Debate, slogan writing, poster making, and reel making. The pledge was taken on making India 'atmanirbhar' (self-reliant) with Integrity. UBA conducted an intercollege quiz competition on Indian Independence, as a part of Azadi ka Amrut Mahotsav.

Youth Parliament is a non-profit, apolitical organization that is committed to the development of the free expression of young people. It believes in scaffolding the youth's ability to become the harbinger of change with the sentiment of Vasudhaiva Kutumbkam.

In collaboration with the Electoral Commission office, Youth Parliament organised a poster-making and slogan-writing competition on 'My one vote is my future power'. On women's day with NSS, it organized a poster-making competition; a public campaign on 'how it feels to be a woman'.

On other occasions, an essay writing competition on Gandhi's contribution to Indian heritage and culture was organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national festivals and anniversaries of freedom fighters and patriots. The college celebrates Independence Day with flag hoisting and cultural programs. Rajguru day celebrates the birth anniversary of Shiva Ram Hari Rajguru on 24th August every year.

5th September is celebrated as teacher's day and reminds us of Guru - Shishya Parampara as propounded by Dr Sarvepalli Radhakrishnan. NSS Day is celebrated every year and organizes competitions such as poster making, a blood donation and eyesight

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checking camp, the cleanliness drive in and around the college campus, and street plays. A cleanliness drive under Swachh Bharat Abhiyan has been organized by the college in the adopted nearby slums to promote cleanliness and hygiene among the inhabitants. International yoga day is celebrated each year on the 21st of June. The faculty, staff and students participate in yoga and meditation. A month-long workshop is organized for celebrating Yoga Day each year. World Environment Day is celebrated by the Eco-Club by organizing specific programs and talks related to the environment. Women Development Cell celebrates Women's Day on 8th March every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of Practice 1: Sustainable Environmental practices through Eco-club

PRAVRIDHI- Eco Club was established in 2005, as a part of the National Green Corps, Ministry of Environment and Forests, Government of India, 2001. The practice recognizes the significance of sensitization and awareness about environmental problems and sustainability through innovation in different environmental activities and projects. The activities involve a tree plantation drive, resource conservation practices by maintaining rainwater, harvesting herbal gardens and compost pits, promoting cloth bags, and conducting awareness programs, workshops, talks, and eco-fest. Furthermore, it maintains collaborations with NSS, NGOs and eco-clubs of other colleges/schools.

Title of Practice 2: Skill Enhancement through collaborative

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learning

SRCASW enhances other skills through CISCO, IGNOU, Entrepreneur cell, Placement cell, and Language courses. It encourages exchange programs, innovation, and start-up policy in various disciplines with national and international universities. ED inculcates innovation and entrepreneurship; MIC has developed Institution's Innovation Council (IIC) across selected HEIs; NISP offers a guiding framework for HEIs; PC has a placement policy with private companies; IGNOU and CISCO offer bachelor's/master's, diplomas, and certificates in building networks and business plans, IoT and Cyber Security.

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Enactus, or Entrepreneurial ACTions and US, is an international non-profit organization that brings together people who are committed to using the power of entrepreneurial action to improve the quality of life of people in need established on 19th January 2018. Enactus enables learners to identify gaps and find solutions through thinking and innovations.

GREEN HAVEN and SUVAGYA

The projects Green Haven and Suvagya have addressed challenges of job losses during the pandemic and gave safe working conditions, adequate pay to our beneficiaries and popularised nutrition through 'mushrooms culture' and other training programs under it. Sugavya offered employment opportunities to 15+ underprivileged migrant workers by manufacturing products from cow waste. We were able to build financially independent, self-reliant communities and helped overcome the social stigmas, by promoting small-scale businesses to a great degree. The projects cover three aspects of Sustainable Development. These are Entrepreneurship and Skill Enhancement, Social Well-being, and Environmental Consciousness.

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It makes products such as biodegradable Gaumaya Diyas prepared from cow dung and multani, Gaunyl floor and toilet disinfectant prepared from cow urine and Kashida fashionable bags by upcycling clothes. It also conducts vocational training in adopted villages and for LGBTQ+ in Computers, Stitching, Food Processing and Yoga.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

For the effective implementation of NEP 2020, the college has following plans of action for the academic session 2022-23:

Establishment of a center for multidisciplinary research, innovation and entrepreneurial activities (CMRIE). The centre aspires to inculcate, enrich and nurture the innovative multidisciplinary research, entrepreneurial environment & start-up culture in and around the college. It plans to do so by creating an easily accessible and exhaustive set of resources for the young entrepreneurs (students), faculty, alumni and mentors. The mission is to encourage women from different disciplines to be carrier oriented, self-sufficient and have adynamic personality.

Proposal to establish a skill development centre (SDC) to give students the chance to learn the fundamental skills necessary for their holistic development. The objective of the Centre is to achieve the goal of providing practical training in skills that are important from the perspective of industry. The courses under SDC are intended for those who are unskilled or semi-skilled in a particular field and desire to learn, improve, or enrich that skill to increase their employability in the current employment market.

Awareness about functioning and implementation of various quality assurance parameters though IQAC among faculty ,staff and students of the college.

Training on the use of data management system purchased by the college.