

शहीद राजगुरु कॉलेज ऑफ एप्लाइड साइंसेस फॉर वुमैन SHAHEED RAJGURU COLLEGE OF APPLIED SCIENCES FOR WOMEN

(दिल्ली विश्वविद्यालय)

(UNIVERSITY OF DELHI)

वसुंधरा एनक्लेव (चिल्ला स्पोर्ट्स कॉम्प्लेक्स के पास)
दिल्ली-110096

Vasundhara Enclave (Adjoining Chilla Sports Complex)

Delhi-110096

दूरभाष : 22623503, 22623505

Phone(s) : 22623503, 22623505

दूरभाष/फैक्स : 22623504

Phone/Fax : 22623504

संदर्भ सं./Ref. No. SRCASW/

*for circulation***Notice**

दिनांक/Date... 06/10/2025.....

The physical verification of the documents for the first year students will be held in the college as per the following schedule:

S.No.	Department	Date	Time
1	Biochemistry, Biomedical science, Chemistry	7.10.25	10 am-1 pm
2	Computer Science, Management Studies	7.10.25	2 pm onwards
3	Electronics, Food Technology, Instrumentation	8.10.25	10 am-1 pm
4	Maths, BFIA	8.10.25	2 pm onwards
5	Physics, Microbiology	9.10.25	10 am-1 pm
6	Psychology, Statistics	9.10.25	2 pm onwards

TICs of all the departments are requested to note the timings and inform the students. They are further requested to inform their faculty to allow the students for the same.

Checklist for physical verification of original documents

1. Class X Board Examination Certificate /mark sheet as the evidence of DOB
2. Class XII Certificate
3. Class XII Marksheet
4. Character certificate (Recent) from the institute last attended
5. SC/ST/CW/KM/PwBD Certificate (in the name of candidate) issued by the competent authority
6. Recent OBC-NCL: (in the name of candidate) issued on or after 01.04/2025 where cast is mentioned in OBC central list issued by <http://nobe.nic.in>
7. Recent EWS (in the name of the candidate) issued on or after 01.04.2025
8. Orphan Quota: Certificate from Govt recognized Charitable Home or Death certificate of both the parents
9. Transfer certificate from the school/college as well as Migration certificate from the Board /University are required from students who have passed senior Secondary Examination from outside Delhi.

10. ECA/ Sports /award Quota certificate
11. Single Girl child Affidavit.
12. ECA/Sports Undertaking
13. For Foreign nationals, Xerox copy of passport or citizenship certificate and VISA
14. Two Passport size self- attested photographs
15. Printout of candidate admission form submitted on the CAS portal online.
16. Printout of CUET (Common University Entrance Test) score card.

Important Note

Student have to get the physical verification of original documents as per the above checklist on the scheduled day and time failure of which admission of the candidate is liable to be cancelled.

All original certificates/ documents will be required to the candidate by the college upon completion of physical verification.

Candidate have to submit in office one set of self-attested photocopy of all the documents mentioned in the checklist and category certificate if applicable

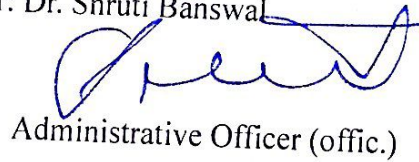
The candidate admitted under ECA sports and Foreign Students quota shall get their original certificate / Undertaking verified in the prescribed format by the respective Convenors.

Sports admission Convenor: Dr. Bimla Pawar

ECA Admission Convenor: Dr. Manisha Khatri

Foreign Students Admission Convenor: Dr. Shruti Banswal


Admission Convenors


Administrative Officer (offic.)

Principal