

Utilization of College Resources – School of Open Learning (SOL) Centre

	SCHOOL OF OPEN LEARNING UNIVERSITY OF DELHI 5, CAVALRY LINES DELHI-110007	Ph.No. 27008428, 27667600 27667645, 27667581
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Ref. No. PCP/2022/ 178 Dated 30/3/2022

The Principal
Rajguru College for Applied Sciences
Vasundhara
Delhi- 110095

Sub: Proposal for Establishment of Learner Support Centre for conducting Academic Counselling Sessions (PCP classes) for SOL Students.

Sir/Madam,

I may like to submit that School of Open Learning, University of Delhi, is constituent institution of the University of Delhi which imparts quality higher education in distance mode in five under-graduate and five post-graduate courses for about 5 lakh students. To provide better students support services to SOL students, the Governing Body of School of Open Learning in its meeting held on 04th March, 2022 approved the revised guidelines for establishment of SOL Learner Support Centres and Regional Centres. It will be implemented from the academic session 2022-23 onwards.

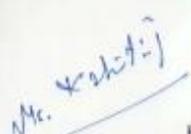
Accordingly, SOL would like to establish a Learner Support Centre for the students of the SOL in your esteemed Faculty/College/Department. For this purpose some academic, administrative and logistic support would be required from the Faculty/College/Department for conducting Academic Counselling Sessions (PCP classes) smoothly during Saturdays, Sundays & Holidays, and conducting examinations, if required, as per the guidelines issued by the University/SOL from time to time. The comprehensive requirements as well as financial implications are given in the enclosed Proposal (Annexure 1).

The admission process for fresh students is likely to commence from April-May 2022 for undergraduate courses for the Session 2022-23 and consequent upon the Academic Counselling Sessions will probably be conducted for the students at Learner Support Centres in the month of April/May 2022 onwards.

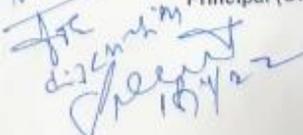
I will be grateful to you, if you kindly give your consent to establish a Learner Support Centre in your Faculty/College/Department premises to facilitate Academic Counselling Sessions for the SOL Students and also conduct of examinations, if required, as per the guidelines issued by the University of Delhi/SOL from time to time.

The Proposal for the Establishment of SOL Learner Support Centre and guidelines are enclosed alongwith specimen of undertaking to be submitted by the Academic Coordinator on the stamp paper of Rs.100/- for your kind information and necessary compliance.

Thanking you,

Yours faithfully,

Principal (Officiating)

Encls: As above.



DEPARTMENT OF DISTANCE
AND CONTINUING EDUCATION
SCHOOL OF OPEN LEARNING
CAMPUS OF OPEN LEARNING
UNIVERSITY OF DELHI
5, CAVALRY LINES
DELHI-110007

Ph. No.
27008428, 27667581
27667645, 27667581
Fax No. 27667262

Ref. No. SOL/PCP/2023/517

19/9/2023

The Principal,
District College of Applied Sciences, Gurgaon

Sub :- Academic Counselling Sessions (PCP classes) of SOL Students for the
Academic Session 2023-24.

Ma'am,

I take this opportunity to express our sincere gratitude to you for all your help and guidance in facilitating the learning process of the students enrolled in different undergraduate courses at the SOL, DU by coordinating the Academic Counselling Sessions at your Study Centre during the session 2022-23.

In this connection, it is informed that SOL is going to conduct the Academic Counselling Sessions of B.Com (Girls) Semester III & V for the Academic Session 2023-24 w.e.f. 17th September, 2023 and onwards on Sundays and Holidays. You are requested kindly coordinate the Academic Counselling Sessions for the students of the SOL in your Esteemed College/Department.

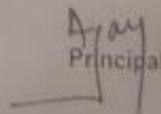
There are six persons allocated in the signed MoU under the head of "Housekeeping and security out of six persons, there should be two specially trained security persons deputed at the LSCs. The excess expenditure on deputing trained security persons will be borne by the SOL. It is also requested to inform the nearest Police Station for conducting the PCP classes at the center so that police personnel and static PCR van may be deployed at the centre during the Academic Counselling Session(PCP) classes.

The academic, administrative and logistic support would be required from your College/Department for smooth conduct of Academic Counselling Sessions on Sundays & Gazetted Holidays as per MoU and subsequent the guidelines issued by SOL/University of Delhi from time to time. The financial implications of all the requisite academic counselling activities are detailed in the proposal.

Keeping in view of the above, you are, therefore, requested to kindly instruct the concerned officials to be engaged in this process as well as make necessary arrangements for smooth conduct of Academic Counselling Sessions.

Thanking you,

Yours Sincerely,


Principal

Encs:

1. Time tables of assigned courses.
2. Teacher's attendance register
3. Student attendance register
4. Daily Supervisor report
5. Student attendance sheet.