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Dr. Jasjeet Kaur, Department of Chemistry, SRCASW

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Dr. Manish Kumar Dare, General Manager, Jubilant Generics Limited, Noida

Sh. Manish Shrivastava, Account Officer, Directorate of Higher Education, Delhi

Sh. Sunil Kumar, Admn. Officer, Directorate of Higher Education, Delhi

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Dr. Indu Arora, Department of Biomedical Sciences, SRCASW

Ms. Preeti Singhal, Department of Electronics, SRCASW

Dr. Sadhna Jain, Department of Biochemistry, SRCASW

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3. Ms. Sarul Malik
4. Ms. Himani Dua
5. Ms. Neha Garg
6. Ms. Sonal Singh

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3. Dr. Anjeeta Rani
4. Dr. Deepak Kumar

Department of Biomedical Sciences, SRCASW

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Department of Psychology, SRCASW

1. Dr. Shivani Vij

Administration, SRCASW

1. Mr. T.N.Ravi, S.O.(Accounts)
2. Mr. Saaket Kumar, S.O.(Administration)



**UGC and DBT
Sponsored**

**National Para-teaching staff
Skill Enhancement Workshop
(PTSSEW 2017)**

15th to 21st December, 2017

Organized by

**Shaheed Rajguru College of Applied
Sciences for Women
(University of Delhi)
Vasundhara Enclave, Delhi-110096
Accredited by NAAC with “A” Grade**



Sponsored by



ABOUT THE COLLEGE



A premier institute of higher education, affiliated to the University of Delhi, Shaheed Rajguru College of Applied Sciences for Women was established in 1989. The sprawling campus possesses state-of-art laboratories, modern classrooms, spacious auditorium, automated library and a hostel for more than 100 residents. The college is presently running 14 Undergraduate courses, including those of applied sciences, pure sciences, management studies and psychology. The aim of the college is to provide high academic standards and to play a pioneering role in Research and development.

The college faculty has contributed immensely to the advancement of education and research. The well placed alumni are the pride of the institution. The college has efficient support staff to assist in the smooth functioning of various laboratories and administrative work.

ABOUT THE WORKSHOP

The college is organizing a one week Para-teaching Workshop from Dec 15th to 21st December, 2017; jointly sponsored by UGC and DBT Star College Scheme. The aim of the workshop is to enhance the skills of Para-teaching staff employed in College and University departments across the country in various disciplines like electronics, physics, chemistry and biology.

The workshop shall provide hands-on training on basic as well as advanced techniques and instruments essential for the smooth functioning of the laboratories. There will be ample opportunities for deliberating on issues pertaining to upkeep of equipments and machinery. It will also provide a platform for exchanging views so as to ensure a seamless transfer of knowledge from faculty to students. The program contents are chosen and structured to meet the needs of each of the target groups of technicians and laboratory staff in Universities and Colleges.

Some of the salient features of the training programs are:

- Lecture sessions on Good Lab Practices
- Intensive hands-on sessions
- Comprehensive documentation
- Special session on basic computer skills
- Operation, calibration and maintenance of laboratory instruments
- Interactive sessions

PARTICIPATION GUIDELINES

- Interested participants can apply online as well as offline with duly filled in form latest by **30th Nov, 2017**.
- Only limited seats are available, therefore registration shall be made on “first come, first serve” basis. Please note that no refund of fees shall be made later on.
- The participation fee is **Rs. 500** (Rs five hundred only).

REGISTRATION PROCESS

Online link for filing the form:

<https://goo.gl/forms/o4fi3ZeTcdLXEKvU2>

Offline: Registration form is enclosed in the email and can be downloaded from the college website (www.rajgurucollege.com; www.rajgurucollege.du.ac.in)

Completely filled form could be mailed to the college address. The envelop to be super scribe as **Application for PTSSEW 2017**

PAYMENT MODE

For online NEFT transaction, kindly mention in the comment tab –

<PTSSEW><space><Participant's initials>

for example if Ms. Neha Sharma makes the payment, comment should read: PTSSEW NS

Details for NEFT Transaction

Name of the Bank: IDBI Bank Ltd

Name of the Branch: Mayur Vihar

State: Delhi

District: Delhi

Account Number: 0877104000035389

IFSC Code: IBKL0000877

MICR Code: 110259042

Branch Code: 000877

CONTACT US

Phone No. 011 -22623503, 22623505

E-mail: ptssew2017@gmail.com

REGISTRATION FORM

National Para-teaching staff skill enhancement workshop

(PTSSEW 2017)

(December 15th to 21st, 2017)

1. Name:
(In Block Letters)

2. Designation:

3. Gender: 1. Male 2. Female 3. Others

4. Qualification with subjects
.....
.....
.....

5. Working Experience:Years.....Months

6. Name & Address of Institute/Organization:
.....
.....

7. Department in which currently working:

8. Techniques/Instruments already handled:
.....

9. Address for Communication:
.....
.....

E-Mail: Phone / Mobile No.:

10. Medium of instructions: 1. English 2. Hindi

11. Accommodation required: Yes/No

12. Registration Fee Amount **Rs 500**

NEFT Transfer; Transaction ID:

DECLARATION: The above information provided is true to the best of my knowledge. If selected, I agree to abide by the rules and regulations of the course and shall attend the course for the entire duration.

Date:

Place:

Signature of Applicant

Note:

1. Kindly fill the registration form and send the complete form to **ptssew2017@gmail.com** or post it to - The Principal, Shaheed Rajguru College of Applied Sciences for Women, University of Delhi, Vasundhara Enclave, Delhi-110096 super scribing the envelop as **Application for PTSSEW-2017**.
2. Last date for registration is **30th Nov 2017 (Monday)**.
3. It is mandatory for the participant to attend all the sessions of the workshop.
4. Few accommodations are available for the female participants only on daily payment basis
5. A Registration fee of **Rs 500** should be paid by the each participant .While doing the online NEFT transaction, kindly mention in the comment tab- **<PTSSEW><space><Participant's initials>** for example if Ms. Neha Sharma makes the payment, comment should read: **PTSSEW NS**

For online NEFT transfer the bank details are:

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