



शहीद राजगुरु कॉलेज ऑफ एप्लाइड साइंसेस फॉर वुमैन
SHAHEED RAJGURU COLLEGE OF APPLIED SCIENCES FOR WOMEN

(दिल्ली विश्वविद्यालय)

वसुंधरा एनक्लेव (चिल्ला स्पोर्ट्स कॉम्प्लेक्स के पास)
दिल्ली-110096

दूरभाष : 22623503, 22623505

दूरभाष/फैक्स : 22623504

Vasundhara Enclave (Adjoining Chilla Sports Complex)

Delhi-110096

Phone(s) : 22623503, 22623505

Phone/Fax : 22623504

संदर्भ सं./Ref. No. SRCASW/.....

दिनांक/Date..... 2.6.2021.....

Institute Policy Document for scholarship and free ships

Shaheed Rajguru College of Applied Sciences for Women, University of Delhi being a constituent college of a premier central university, admits students from diverse socio-economic stratum of the society. The college believes that financial limitations should not be a barrier for the academic and overall progress of its students.

The college has duly constituted Fee Concession and Scholarship Committee. The purpose of this committee is to:

- Identify the eligible students and recommend the percentage of fee concession to be given.
- To inform and mentor students for various government and nongovernmental scholarship schemes.

Constitution of Fee Concession and Scholarship Committee

Convenor and Co-convenor (to be nominated by the staff council)

Faculty representatives from each department

One member: ex – officio, S.O. Accounts/Administration.

Role:

1. To initiate the application process in the beginning of each academic year.
2. To verify all the documents submitted along with the application form.
3. To interact with the applicants.
4. To allocate the percentage of fee concession to be given to the applicants.

Tenure: 2 years


The following are the procedural guidelines undertaken:

1. Students are notified to apply for fee concession after admissions for 1st year students and beginning of 2nd and 3rd year of their undergraduate programmes. (By putting notices on students notice board as well as on the college website)

2. Within a stipulated time period students need to apply in a prescribed form (*Annexure I*) available on the website and in the administration office.
3. Applications are thoroughly scrutinized and shortlisted by the committee members.
4. The schedule of the interaction with the shortlisted student's with their department fee concession committee members and teacher In-charge are notified.
5. After the interaction, the committee finalise concession amount to be given to the applicant.
6. Full fee concession is provided to outstanding sportspersons and students who are unable to pay the fee due to varied reasons after the recommendations from the committee.
7. Fee concession/ scholarship of all categories is likely be withdrawn if the student deteriorates in studies, remains irregular or is found guilty of misconduct.
8. Each student is entitled to avail only one type of free ship during a particular academic year. A student who has been offered free ship from different sources need to make a choice and surrender the remaining.

Scholarship

The students of the college are eligible for scholarships from the various government and non government bodies as well. The college to regularly intimate the students regarding government and non government bodies offering scholarships like World Brotherhood Organization etc.


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वसुंधरा एनक्लेव, नई दिल्ली-110006
Vasundhara Enclave, New Delhi-110006

Annexure 1(Fee Concession Form)

**Shaheed Rajguru College of Applied Sciences for Women
University of Delhi**

Application form for fee concession

Name:

Category: Aadhaar Card No:

Course: Semester:

Percentage (Aggregate Marks) of previous year*:

Recent
Passport
size photo

* For III year student please write the percentage of marks for both I and II year.

Father's Name: Occupation:

Office Address& Contact no. :
.....
.....

Mother's Name: Occupation:

Office Address& Contact no:
.....
.....

Brother/Sister Name: Occupation:

Office/Institute Address:
.....
.....

Local address:
.....
.....

Permanent address:
.....
.....

Details of Bank Account:
Name of Account Holder: Account No.:

Name of Bank: IFSC Code:

Annual Family income (from all sources):

BPL Card Holder: Yes/No

Availing ESIC health benefits:

Yes/No

Please specify if drawing any scholarship, financial aid from any other sources. Give details (attach supporting documents) :

Amount:.....Details:.....

.....

Other enclosures:

- Affidavit stating annual family income from all sources
- Salary Slip of family members
- Self attested copies of mark sheets
- Any other relevant supporting document

Declaration:

I,.....declare that I have not concealed any information and all the information stated above is correct and in case any information is found to be incorrect/concealed, I shall be liable to disciplinary action including fore feature of scholarships.

Signature:

Dated:

Recommendations from the committee



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Hostel fee concession policy document

The college strongly believes that no student should be deprived of opportunity to study due to financial barriers for studying in Delhi, away from her family. The aim is to provide financial support for the education of girls to enable them to make an educated India.

1. Under extraordinary circumstances the concession is provided only on the recommendation of principal/teacher in charge /admission in-charge of the college.
2. The basis is merit cum means and only hostel fee is waived off. The mess charges are still to be paid.
3. The hostel committee reviews the plea of the candidate for fee concession based on the application and an interview of the applicant and parents/local guardian.

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